

**Subject: Joint APDC & HC Meeting Agenda REVISED**

**Date: Wednesday, February 7th, 2024**

**Time: 7:00pm**

**Location: Town Hall Meeting Room C**

**Purpose of the meeting:**

Increase collaboration between the APDC and HC in order to better integrate and promote HC and APDC work in Ipswich.

**Agenda:**

1. Discuss scope of collaborative work
2. Recap common goals shared in initial meeting (25 minutes)
  - a. Educational opportunities for historic homeowners and the community at large
    - i. Specific focus on mill housing and immigrant community histories
    - ii. Routine articles to the Local News
    - iii. Hosting community-based events
  - b. Zoning-related opportunities
    - i. Expanding the APD
    - ii. Historic re-use bylaw
  - c. Increase collaboration with non-historic preservation specific groups (other than the HC and APDC – e.g. Shade Tree Beautification, Ped Cycle Advisory Board)
    - i. How to better work with other existing Town Boards and Staff
    - ii. Preserving streetscapes and landscapes in main town corridors & the APD
    - iii. Undergrounding overhead cables on High St
3. Discuss establishing working groups (5 minutes)
  - a. Form small working groups to focus on these specific collaborative projects
  - b. Assign responsibilities and tasks to each group
4. Working groups identify achievable action items to advance goals (25 minutes)
  - a. SMART goal exercise (Specific, Measurable, Achievable, Relevant, and Time-Bound)
    - i. Identify resources and support necessary
    - ii. Set milestones and timelines
  - b. Designate liaisons or representatives for regular updates
5. Review discussion and possible action items (15 minutes)
  - a. Discuss relationship to other Town goals (CDP, etc.)
  - b. Summarize key action items and assignments
  - c. Confirm next steps

Note: Please come prepared with any relevant documents, ideas, or proposals to facilitate a productive discussion.