

# ESSEX REGIONAL RETIREMENT SYSTEM

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Charles E. Kostro  
Executive Director

Board Members:

Susan J. Yaskell, Chair

Vincent R. Malgeri, Vice Chair

Tracy A. Blais

Kevin A. Merz

Katherine E. Carleton

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## PUBLIC NOTICE

The next public meeting of the **Essex Regional Retirement Board** is:

Date: Monday, October 30, 2023  
Time: 8:30 a.m.  
Place: Essex Regional Retirement System Board Room  
491 Maple Street, Building 200, Suite 201  
Danvers, MA 01923

## AGENDA

1. Call to Order and Pledge of Allegiance
2. Approval of the Regular and Executive Session Minutes of September 25, 2023
3. Public Comment Period
4. New Enrollments
5. New Retirements
6. Creditable Service Awards
7. Liability Requests
8. Approval of Warrants:
  1. Refunds, Rollovers and Transfers
  2. Retirees Payroll
  3. ERRS Payroll
  4. Cash Disbursements
9. Thomas Colpitts – Hearing on Overearnings Issue
10. Executive Director's Report:
  1. Military Service Purchases
  2. Chapter 32, Section 4(2)(b) Regulation – Implementation Questions
  3. Revised Administrative Budget – Adding a Board Secretary
  4. Revised Meeting Posting Procedures
  5. Revised Salary Survey Procedures

6. Revised Office Hours
7. Removing the Second Signature on Checks over \$10k
8. Eliminate NODs
9. Request PERAC Opinion on Uncontested Elections
10. Hiring Process – Hiring Outside Consulting Services
11. Defining Employee Introductory Period
12. Office Protocols

11. New Business (May be reserved for topics that the chair did not reasonably anticipate would be discussed.)

12. Executive Session:

1. To discuss matters under items two and five of the purposes for executive session

13. Executive Session – Disability Hearings:

1. Michael Arahovites
2. Kim DiOrio-McGonnell
3. Brian Murphy

14. Reports and Correspondence

15. Motion to Adjourn

\* The Board reserves the right to consider items on the agenda out of order. Any times listed on the agenda are estimates provided for informational purposes only. Agenda items may occur earlier or later than the stated time.

\*\* Pursuant to 940 CMR 29.10, a member of the Board may participate in this meeting remotely.

\*\* This notice is provided for information purposes only. The official and updated notices of the Essex Regional Retirement System (ERRS) meetings may be found at the ERRS website ([www.essexregional.com](http://www.essexregional.com)) by accessing the Latest News and Announcements, Calendar or Meeting Agenda link of the website.