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IPSWICH CONSERVATION COMMISSION
Meeting Minutes
March 15, 2023

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, March 15, 2023 at 7:00 p.m. via ZOOM. Members present were Chair William Paulitz, Commissioners Sissy ffollitt, Catherine Carney-Feldman, Raymond Putnam, James (Jim) Stone and Jack Stone. Also present were Agent Jenna Pirrotta and Recording Secretary Odile Breton. Absent with prior notice was Vice-Chair Jennifer Hughes.

DEFINITION INDEX:

ACEC – Area of Critical Environmental Concern
ANRAD - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)
BOH – Board of Health
BVW - Bordering Vegetated Wetland
Bylaw – Ipswich Wetlands Protection Bylaw (Ch. 224)
COC – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)
CR – Conservation Restriction
CZM – MA Office of Coastal Zone Management
DCR - Department of Conservation and Recreation
DEP – MA Department of Environmental Protection
DPW- Ipswich Department of Public Works
EC – Emergency Certificate
EO – Enforcement Order (WPA Form 9)
ICC – Ipswich Conservation Commission
LIAU – Land in Agricultural Use
LSCSF – Land Subject to Coastal Storm Flowage
LSP – Licensed Site Professional
NOI – Notice of Intent (WPA Form 3)
NBZ – No-Build Zone, per Ipswich Wetlands Protection Bylaw
NDZ – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw
O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions
OOB – Order of Conditions (WPA Form 5)
ORAD – Order of Resource Area Delineation (WPA Form 4B)
RDA – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)
 Negative #2 Determination (NDA) – This is an approval for work in in resource areas
 Negative #3 Determination (NDA) – This is an approval for work in in buffer zones
 Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA
 Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw
 Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue
RPA - Riverfront Protection Act
SWM – Storm Water Management
SPP – Small Projects Permit
WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)
ZBA – Zoning Board of Appeals

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Citizen's Queries:

MATTER: Citizen's Query for Association for Great Neck (AGN) by Mike DeRosa

DISCUSSION: Present was Mike DeRosa (DeRosa Environmental). DeRosa explained an access road needs repairing annually and AGN has requested to do the work through a citizen's query. DeRosa described the work which includes filling in the road. It was noted the access road is from Clark Road to a parking lot. Photographs of the road were provided. AGN would like to complete the work prior to its May 2023 opening. Pirrotta noted that an EO issued in 2021 requires AGN to file an NOI for any future maintenance/repair work to the road. A letter dated May 2, 2022, to AGN notes the NOI requirement and that no new material will be brought to the site. DeRosa will discuss with the contractor about repairing the road without new materials. On behalf of the ICC, Pirrotta can issue a similar letter for limited work (minor activity) with no new materials added to the road.

ACTION ITEMS / SPECIAL INSTRUCTIONS:

- ❖ *DeRosa to discuss repairs without new materials with the contractor. Pirrotta to issue a letter to AGN on behalf of the ICC documenting limited work without new materials.*

Matters Being Continued to FUTURE Sessions at the Applicant's Request:

MATTER: 36- : Argilla Road from Crane Estate entrance to the Crane Beach gatehouse. TOI Public Works Department (Woods Hole Group). NOI for adaptation project to increase road elevation. *Cont. from 3/1/2023*

DISCUSSION: The matter is being continued without discussion at the applicant's request.

MOTION:

- ◆ **A motion was made by Commissioner ffolliott to continue to April 19, 2023. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

- ❖ *None.*

MATTER: 36-1417: 173 Linebrook Road (Phase II – Roadway Only). Symes Associates (Williams & Sparages). COC. *New*

DISCUSSION: The matter is being continued without discussion at the applicant's request.

MOTION:

- ◆ **A motion was made by Commissioner Jim Stone to continue to April 5, 2023. The motion was seconded by Commissioner Putnam and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

- ❖ *None.*

MATTER: 36-1415: 173 Linebrook Road (Phase II – Lot 21). Symes Associates (Williams & Sparages). COC. *New*

DISCUSSION: The matter is being continued without discussion at the applicant's request.

MOTION:

- ◆ **A motion was made by Commissioner Jim Stone to continue to April 5, 2023. The motion was seconded by Commissioner Putnam and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

- ❖ *None.*

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MATTER: 36-1416: 173 Linebrook Road (Phase II – Lot 20). Symes Associates (Williams & Sparages). COC. <i>New</i>
DISCUSSION: There was no one present for this matter.
MOTION: <p style="text-align: center;">◆ A motion was made by Commissioner Jim Stone to continue to April 5, 2023. The motion was seconded by Commissioner Putnam and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ <i>None.</i></p>

Requests for Certificates of Compliance:

MATTER: 36-1098: 32 Eagle Hill Road. Corsetti (Graham). COC. <i>Cont. from 2/15/2023</i>
DISCUSSION: Present were Merrick Corsetti and Larry Graham. Pirrotta visited the site and checked with the Building Department for issued permits. Pirrotta noted the ICC requested information on building activities for the site. The deck replacement was “in-kind” and a building permit was issued for the replacement. Pirrotta noted that no work was started under the issued OOC. The applicant would like to close out the OOC (invalid OOC as no work under OOC was done). Corsetti provided background for the OOC application and why no work under the OOC was done. No public comment noted.
MOTION: <p style="text-align: center;">◆ A motion was made by Commissioner ffolliott to issue a full and final COC (checking the box for an invalid OOC for work never commenced). The motion was seconded by Commissioner Jim Stone and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ <i>None.</i></p>
DOCUMENT LIST: Email from applicant dated 3-9-23; email from agent dated 3-2-23

Enforcement Matters:

MATTER: 6 Chebacca Road. Cannava. Enforcement for unpermitted stockpiling and earthwork. <i>Cont. from 2/15/2023</i>
DISCUSSION: Present were Mary Rimmer (Rimmer Environmental) and Melissa Cartwright (owner). Pirrotta provided an update on the stockpiling. Rimmer submitted the wetland delineation. Rimmer reviewed the delineation and current site conditions. The pool was installed with a permit. It was shown that the pool was installed in the 15 ft. NBZ and the 25 ft. NDZ. The stockpiling of dirt is in the resource area. Paulitz suggested the ICC do a site visit. Paulitz suggested the owner should file an “after the fact” NOI for the pool with a mitigation plan. Putnam noted it appears that fill was spread in multiple areas on the site. Rimmer agreed and said the areas will be included to remove fill and restoration. Paulitz suggested issuing an EO for the pool and requiring an NOI filing. Pirrotta suggested the applicant include a schedule with the restoration plan. Pirrotta said only one EO is needed. No public comment noted.
MOTION: <p style="text-align: center;">◆ A motion was made by Commissioner Carney-Feldman to issue/confirm an Enforcement Order for stockpiling (requiring a restoration plan and schedule) and for the pool requiring an NOI filing. The motion was seconded by Commissioner ffolliott and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS:

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❖ <i>None.</i>

Approval of Minutes: March 1, 2023

❖ A motion was made by Commissioner Carney-Feldman to approve the minutes as drafted/amended. The motion was seconded by Commissioner Putnam and passed unanimously.

Adjournment:

❖ A motion was made by Commissioner Jack Stone to adjourn at 7:44 p.m. The motion was seconded by Commissioner Putnam and passed unanimously.

Respectfully submitted,

Odile Breton
Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.