

**IPSWICH SELECT BOARD**  
**Meeting of Monday, April 6, 2020**  
**Remote Meeting Via Zoom Video Conference**

Pursuant to Open Meeting Law M.G.L. Chapter 30A, §§ 18-25, written notice posted by the Town Clerk and delivered to all Board members, a meeting of the Select Board was held on Monday, April 6, 2020 at 7:00 PM via Zoom Video Conference.

Board Members present: William Whitmore, Chair; Linda Alexson, Vice Chair; Dr. Tammy Jones; Kerry Mackin; Nishan Mootafian

Also present: Anthony Marino, Town Manager; Eileen Page, Recording Secretary

Abbreviations used: FY21, Fiscal Year 2021

With a quorum present, Mr. Whitmore called the meeting to order at 7:00 PM.

**Welcome/Announcements**

**ARBOR DAY**

“Whereas: In the year 1646, in the Towne of Boston of the Massachusetts Bay Colony, the first recorded public tree planting in the New World took place as a community effort involving men, women and children; and Whereas: Arbor Day, which began on April 10, 1872, by J. Sterling Morton, is observed traditionally in Massachusetts on the last Friday in April by the planting of trees as living reminders that all citizens bear the responsibility of stewardship; and Whereas: Trees can moderate temperature, cut heating and cooling costs, clean the air, produce oxygen, lower the Greenhouse Effect, and provide habitat for wildlife; and Whereas: Trees, wherever they are planted, are a source of joy and spiritual renewal; Now, therefore, The Select Board, Ipswich, MA, in accordance with General Laws, so hereby proclaim April 24, 2020 to be recognized as Arbor Day and urge the citizens of Ipswich to support efforts to protect our trees and woodlands and to support community tree care programs; and Further, we urge all citizens to plant trees, and otherwise take cognizance of this event and participate fittingly in its observance.”

**SHELLFISH COMMITTEE**

The Shellfish Advisory Committee meeting for April 7, 2020 has been canceled.

**Citizen Queries**

None.

**Mary P. Conley Award Presentation**

The 2019 Mary P. Conley Award has been awarded to the Levi Frisbie House at 15 County Street, owned by John Walker and William Farefield. The house was built in 1788 by Reverend Levi Frisbie, pastor of First Church of Ipswich from 1776-1806. All of Reverend Frisbie’s sermons are documented in the archives of the Ipswich Public Library. Reverend Frisbie, his wives and children are buried in the oldest part of the Old North Burying Ground.

Mr. Walker reported that his family has owned the house since 1969. His father did restoration work over the years, but the 2006 Mothers’ Day flooding brought 39” of water into the house. Mr. Walker and Mr. Farefield have spent the past several years restoring the main house and carriage house. The carriage house has been converted to a one-bedroom residence.

**Discuss/Vote Select Board Town Report**

Mr. Marino received additions and changes from Dr. Jones and Ms. Mackin regarding the Government Study Committee and Climate Resiliency Committee respectively. The Select Board Report will be included in the Annual Town Report.

Ms. Mackin asked residents to note that water main replacement work is already underway on High Street, and will be ramping up as the springtime approaches.

*Vote: Mr. Mootafian moved to support the Town Report, and Dr. Jones seconded. The motion carried unanimously via roll call.*

**Shellfish Enhancement Fund FY20 Budget Request**

Up to \$12,000 is requested from the Shellfish Enhancement Fund to fund the Green Crab trapping program.

*Vote: Ms. Alexson moved to approve the request, and Mr. Mootafian seconded. The motion carried unanimously via roll call.*

**Approval of Seasonal Liquor Licenses**

- I. Ipswich Bay Yacht Club, 124 North Ridge Road
- II. Trustees of Reservations, Castle 290 Argilla Road
- III. New England Country Club Management Inc, Ipswich Country Club, 67 Edge Street
- IV. KP Food Service Holding LLC, Ipswich Clambake, 196 High Street

Mr. Mootafian recused himself as a member of the Ipswich Country Club.

*Vote: Dr. Jones moved to approve the Seasonal Liquor Licenses, and Ms. Alexson seconded. The motion carried 4-0-1 via roll call, with Mr. Mootafian abstaining.*

**Consent Agenda**

- I. Street or Sidewalk Blocking Applications
  - a. Total Sidewalk Blocking request from Robie Window Systems Inc. to replace storefront window and entrance at 30 Central Street from 4/20 to 4/24

*Vote: Mr. Mootafian moved to approve the Consent Agenda, and Ms. Alexson seconded. The motion carried unanimously via roll call.*

**Approval of Minutes**

- I. March 16, 2020
- II. March 27, 2020

*Vote: Ms. Alexson moved to approve the minutes as amended, and Dr. Jones seconded. The motion carried unanimously via roll call.*

**Town Manager Report**

**COVID-19**

Fourteen total cases of COVID-19 are now reported in Ipswich, most within the same households. Two new cases were reported over the weekend.

**BEACHES**

Crane Beach remains closed to the general public, and open to Ipswich residents with 2019 or 2020 beach stickers displayed on their vehicles from 9:00 AM to 5:00 PM, Friday through Sunday. Pavilion Beach is open daily to Ipswich residents.

Dr. Jones asked for an update on the funding of police details at Crane Beach. Mr. Marino stated that there is currently enough money budgeted to continue police details, and a reserve fund is available. He also noted that the Town is tracking COVID-19 related expenses, and will be seeking reimbursement at a later date.

**STATE AID**

A March check for State Aid was received, but April has not yet been received. Mr. Marino stated that the budget will be adjusted if the funds for FY21 are less than what the Town is currently anticipating.

**WATER MAIN REPLACEMENT**

Water main replacement work on High Street is underway, and will require short-term borrowing. A request for borrowing will be brought before the Board at the April 21 or May 4 meeting.

**TOWN MEETING**

Mr. Marino will be working with the Chairs of the Tri-Boards and Town Moderator to determine the best course of action for holding Annual Town Meeting.

**COUNCIL ON AGING**

The Council on Aging has been providing daily services to Ipswich seniors, and is working on providing meals five days a week to 100 local seniors. They have also been working with The Y and the Open Door Food Pantry to deliver boxes of groceries.

**STATE LEGISLATION REGARDING TOWN MEETING**

Recent updates to legislation in response to COVID-19 will allow a 1/12 spending deficit into July, allow remote meetings, and extend Town Meeting deadlines beyond June. Mr. Marino noted that a zero-quorum option was not approved, which means Ipswich will have to reach a quorum of 200 voters to hold Town Meeting. The Town is still hoping to have the FY21 budget approved by June 30.

**New Business**

None.

**Old Business**

A water rate discussion will be on the agenda for the Tuesday, April 21 meeting.

*Vote: Mr. Mootafian moved to adjourn, and Dr. Jones seconded. The motion carried unanimously via roll call.*

The Select Board adjourned at 7:47 PM.

*Respectfully submitted by Eileen G. Page  
04.06.2020*