

**Town of Ipswich Architectural Preservation District Commission**

**Meeting**

**April 12, 2022**

<https://us02web.zoom.us/>

**Meeting ID: 879 0170 6099**

**Passcode: 883098**

**Minutes**

Members Present: Nancy Carlisle, Joe Bourneuf, Peter Bubriski, Chris Morse, and Will Thompson

Alternate Members Present: Susan Hill Dolan

Staff Present: Ethan Parsons, Ipswich Planning Director

Others Present: George Mathey, 36 North Main Street  
Dwight Thompson, 114 Topsfield Road

**CALL TO ORDER:** The meeting was called to order at 7:03 PM.

**CITIZENS QUERIES:** None.

**MINUTES:** The minutes from the February 8 and March 15, 2022 meetings were reviewed. Mr. Bourneuf moved to approve the February 8 minutes, and Mr. Bubriski seconded. All approved. Bourneuf moved to approve the March 15 minutes, and Bubriski seconded. All approved.

*Documents: Draft minutes of February 8 and March 15, 2022 meetings*

**DISCUSS MEMBERSHIP, ROLES & RESPONSIBILITIES, AND GENERAL**

**OPERATIONAL BUSINESS:** Ms. Carlisle began by announcing that Mr. Will Thompson would be leaving the board in June. Each of the board members introduced themselves. Mr. Dwight Thompson and Mr. Mathey described their respective careers, building experience and affinity for living in old houses.

Carlisle continued by providing an overview of the Board's activities, meeting frequency, and variety of projects, which have ranged from window replacement to large development. She added that some applicants have been more or less understanding, but that the Board and owners have always gained consensus. Bubriski commented that many townspeople don't understand the intent and scope of the APDC. Carlisle continued by explaining that the Board is also considering educational programming and writing occasional newspaper articles. She added that members of the Planning Department have proved extremely helpful during more complicated project reviews.

Carlisle continued by stating that upon W. Thompson's departure, Ms. Hill Dolan would become a full voting member, and explained the difference between alternate and voting members, which

is ultimately very little. Bubriski commented that the inclusion of D. Thompson and Mathey's talents and technical skills would prove extremely beneficial to the Board. Mr. Parsons touched on the ethics rules and recurring training required. Carlisle provided a brief overview of the APD Bylaw and Design Guidelines, and added that someone would need to volunteer to serve as Secretary. She continued by suggesting that Hill Dolan, Mathey and D. Thompson apply for membership in order over the next few months.

Bubriski summarized his conversations with John Muldoon and Ed Colley relative to article writing and accompanying illustrations. There was general discussion around selecting one or two innocuous projects to highlight.

**UPDATES AND GENERAL MATTERS NOT FORESEEN WITHIN 48 HOURS:** Parsons stated that a follow-on meeting would be scheduled to review modification of a carport toward the rear of 83 High Street. He added that the Planning Board had an open solicitation for a Planner.

**NEXT MEETING:** A follow-on meeting was scheduled for April 21, 2022 at 7pm.

**ADJOURNMENT:** Thompson moved to adjourn the meeting. Bubriski seconded. The motion passed unanimously. The meeting was adjourned at 7:46 PM.

Minutes prepared by Will Thompson, Secretary

*Minutes adopted: June 27, 2022*