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IPSWICH CONSERVATION COMMISSION
Meeting Minutes
June 5, 2019

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, June 5, 2019 at 7:00 p.m. in Room A of the Ipswich Town Hall. Members present were Chairman Jennifer Hughes, Vice-Chair William Paulitz, Commissioners Sissy ffollott, Brian O'Neill, and Catherine Carney-Feldman. Also present were Agent Alicia Geilen and Recording Secretary Amy Scicchitani. Absent with prior notice were Commissioners Ray Putnam and Jim Stone.

DEFINITION INDEX:

ACEC – Area of Critical Environmental Concern
ANRAD - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)
BOH – Board of Health
BVW - Bordering Vegetated Wetland
Bylaw – Ipswich Wetlands Protection Bylaw (Ch. 224)
COC – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)
CR – Conservation Restriction
CZM – MA Office of Coastal Zone Management
DCR - Department of Conservation and Recreation
DEP – MA Department of Environmental Protection
DPW- Ipswich Department of Public Works
EC – Emergency Certificate
EO – Enforcement Order (WPA Form 9)
ICC – Ipswich Conservation Commission
LIAU – Land in Agricultural Use
LSCSF – Land Subject to Coastal Storm Flowage
LSP – Licensed Site Professional
NOI – Notice of Intent (WPA Form 3)
NBZ – No-Build Zone, per Ipswich Wetlands Protection Bylaw
NDZ – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw
O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions
OOC – Order of Conditions (WPA Form 5)
ORAD – Order of Resource Area Delineation (WPA Form 4B)
RDA – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)
 Negative #2 Determination (NDA) – This is an approval for work in in resource areas
 Negative #3 Determination (NDA) – This is an approval for work in in buffer zones
 Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA
 Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw
 Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue
RPA - Riverfront Protection Act
SWM – Storm Water Management
SPP – Small Projects Permit
WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)
ZBA – Zoning Board of Appeals

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Citizen's Queries:

MATTER: Citizen's Query for Dow Brook by Beth O'Connor and Connor Perley
DISCUSSION: Present was Beth O'Connor, Town Open Space Steward and Connor Perley, Boy Scout, presented their proposed Eagle Scout project creating a safe crossing at Dow Brook. This area is under Conservation Commissions jurisdiction. Connor's intention is to construct a raised bridge to trail eight inches in diameter. Presently, the site is comprised of cinder blocks and stones. Chairman Hughes noted an RDA for this project would be appropriate.
RECOMMENDATION OF AGENT: <i>None</i>
MOTION: ♦ None
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>

Matters Being Continued to FUTURE Sessions at the Applicant's Request:

MATTER: <ul style="list-style-type: none"> • 36-1290: 16 North Ridge Road, Fierro. Certificate of Compliance Request • 36-791: 83 Turnpike Rd. United Pipe & Steel. Certificate of Compliance request. • 29 Labor in Vain Rd. Griswold. Enforcement Update
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to June 19, 2019.</i>
MOTION: ♦ A motion was made by Commissioner Carney-Feldman to continue to June 19, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>

MATTER: <ul style="list-style-type: none"> • 36-1385: Labor In Vain Rd. Right of Way at Labor in Vain Creek Bridge. Ipswich DPW. Notice of Intent to repair town road and shoulders • 36-1400: 3 Greens Point Rd. Greens Point Investment Trust. NOI to raze and rebuild existing dwelling and install tight tank. • 36-1386: Labor in Vain Rd. 79 Labor In Vain Realty Trust. NOI to repair areas damaged by storms.
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i>

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MOTION:

◆ **A motion was made by Commissioner ffolliott to continue to July 17, 2019. The motion was seconded by Vice Chair Paulitz and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

Courtesy Position for Town Projects:

MATTER: 21 Peatfield St (Peatfield Landing). Town of Ipswich. Request permission to hold yoga classes on land under care, custody and control of the Commission.

DISCUSSION: Present was Hannah Wilbur, Open Space Manager. And Sara DeCruz. Ms. Wilbur is seeking permission to have yoga classes on Saturdays, 9-10AM, until the end of August. No parking is available but participants may park at the train station. This is a town supported event. There is no restriction on this commercial property. There is no limit to number of participants. The site is mowed on a regular basis, and classes are advertised via signage and cards.

RECOMMENDATION OF AGENT: *Approve the use of the land as proposed.*

MOTION:

◆ **The motion was seconded by Vice-Chair Paulitz to approve the use of the land as proposed. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 36-1411: 25 Green St. Town of Ipswich, Department of Public Works. NOI for coastal bank renovation, stormwater repairs and improvements and regard and resurface a portion of the Shurcliff Riverwalk in jurisdictional areas. Continued from May 15, 2019.

DISCUSSION: Present was Jennifer Relstab, Horsley Whitten Group, and Kevin McHugh, Coneco Engineers and Scientists. This project is a coastal bank restoration, stormwater repair with improvements to resurface a portion of the Shurcliff Riverwalk. There are two phases for this project. The first phase (Phase 2a) is for stormwater improvement around walk area and County Street. Mr. McHugh reiterated that the structural proposing improvements to sidewalk (with curbing) stormwater to catch basin, as the current pipe is corroded, and installing head wall and plunge pool, and regrading walk slightly to minimize runoff. An underdrain system runs underground and headwall will be installed. Also, proposed is the replacement of existing stairs with infiltration steps. This area will be re-vegetated, removal and pruning of maples, core logs and native vegetation will be installed. DEP requested alternatives Discussion: relocation of outfalls, plunge pools, reduction of headwalls, riprap within headwalls, next phase, additional permits need to be applied for, length of project. Town of Ipswich will look for grants for Phase 1. Coastal Bank delineation will be addressed. Chairman Hughes noted that coastal blank delineation has errors and a revised plan must be submitted. CZM says this project conforms to its policies. Timeframe: one year of permitting and one to two years for construction.

RECOMMENDATION OF AGENT: *Approve the waivers as requested and close public hearing and issue POC as amended.*

MOTION:

◆ **A motion was made by Commissioner ffolliott to approve waivers as requested. The motion was seconded by Commissioner O'Neill and passed unanimously.**

A motion was made by Commission Carney-Feldman to close the public hearing and issue POC amended with discussed The motion was seconded by Vice-Chair Paulitz and passed unanimously.

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ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 17 Linebrook Rd. Town of Ipswich, Enforcement Update. *Continued from January 16, 2019.*

DISCUSSION: There was no one present for this matter. Agent Geilen noted that work continues and is not complete.

RECOMMENDATION OF AGENT: *Continue to August 21, 2019.*

MOTION:

◆ **A motion was made by Vice Chair Paulitz to continue to August 21, 2019. The motion was seconded by Commissioner ffolliott and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

Small Project Permits

MATTER: 25 Eagle Hill Rd. Ward. SPP soil testing. *Continued from May 15, 2019*

DISCUSSION: Present was Gerry McDonald, H.L. Graham Associates and Lisa Ward, homeowner. Chairman Hughes performed a site-visit. . Commissioner Carney-Feldman and Vice-Chair Paulitz are concerned about the placement of the septic tank. Discussion: Access route, erosion control, and post work inspection.

RECOMMENDATION OF AGENT:

MOTION:

◆ **A motion was made by Commissioner Carney-Feldman for soil testing as requested and issue a SPP. The motion was seconded by Vice-Chair Paulitz and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

Requests for Certificates of Compliance:

MATTER: 36-582: 189 aka 171 County Road, *Continued from November 7, 2018.*

DISCUSSION: Present was Larry Graham, H.L. Graham Associates. This matter is a continuance from November, 2018. Seekamp Environmental had submitted grow reports. A recording of CR via the Essex County Greenbelt Association was done in 2000. There are two monumentation posts yet to be installed. Chairman Hughes noted to get monumentation installed and matter will be finished June 17th. Discussion: Order has expired, two grow reports have been submitted

RECOMMENDATION OF AGENT: *Continue to June 19, 2019.*

MOTION:

◆ **A motion was made by Vice-Chair Paulitz to continue to June 19, 2019. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

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MATTER: 36-1104: 68 Town Farm Rd. Fava. <i>Continued from November 7, 2018.</i>
DISCUSSION: There was no one present. Agent Geilen noted that the buffer zone mitigation and mark NDZ, which has not been completed yet.
RECOMMENDATION OF AGENT: <i>Continue to August 21, 2019.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Carney-Feldman to continue to August 21, 2019. The motion was seconded by Commissioner O'Neill and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>
DOCUMENT LIST:

MATTER: 36-984: 240 County Rd. New England Biolabs. <i>Continued from November 7, 2019.</i>
DISCUSSION: There was no one present for this matter. Agent Geilen noted that the plantings have been done, but NDZ posts have not been place as of yet.
RECOMMENDATION OF AGENT: <i>Continue to August 21, 2019.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Vice-Chair Paulitz to continue to August 21, 2019. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>

MATTER: 36-823: 51 Linebrook Rd. Lesko. <i>Continued from May 1, 2019.</i>
DISCUSSION: There was no one present for this matter. The as-built plan not complete.
RECOMMENDATION OF AGENT: <i>Continue to August 21, 2019.</i>
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Vice-Chair Paulitz to continue to August 21, 2019. The motion was seconded by Commissioner ffolliott and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>

MATTER: 36-1219: 9 Upland Rd. Gregory. <i>Continued from May 1, 2019.</i>
DISCUSSION: There was no one present. Agent Geilen noted that Carolyn Gregory, applicant/homeowner, noted work not done.

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RECOMMENDATION OF AGENT: <i>Continue to August 7, 2019.</i>
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner ffolliott to continue to August 7, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ <i>None</i></p>

Ongoing Notices of Intent, Minor Modifications and Formal Amendments:

MATTER: 36-1357: 29 Middle Rd. Neipp. MM for proposed tank and retaining walls. <i>Continued from May 1, 2019.</i>
DISCUSSION: Present was Joe Neipp, general contractor. This is a minor modification for propane tank/retaining walls. Trustees were informed and have no problem. Discussion: contractor used stone as specified on approved plan (4" minus) for three check dams. Vice-Chair Paulitz and Commissioner Carney-Feldman both noted concern of stone size (6" minus preferred) for such a steep slope. Propane tanks and terraced side slope are fine. Construction cannot proceed until Conservation Commission receives approval from the Condo Association.
RECOMMENDATION OF AGENT: <i>Include a statement in the approval letter that Conservation Commission recommends using larger rip rap in the check dams.</i>
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner ffolliott to issue a Minor Modification as discussed. The motion was seconded by Commissioner O'Neill and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ <i>None.</i></p>

MATTER: 36- : 7 Woods Ln. Davis. NOI to replace a new detached garage and reconfigure the driveway. <i>Continued from May 15, 2019.</i>
DISCUSSION: Present was Judy and Mike Davis, homeowners. There is still no DEP file number. Agent Geilen noted yard waste in NDZ and discussed this with the homeowner. The owners will make a compost pile away from the wetlands (which will be a special condition). No demolition permit or ICC approval was obtained for the garage demolition, but as the work was done by hand, and there was no disturbance of the soils or vegetation, the Commission did not consider it an enforcement issue.
RECOMMENDATION OF AGENT: <i>Continue to June 19, 2019.</i>
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner Carney-Feldman to continue to June 19, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <i>None.</i>

MATTER: 36-1403: 2 Jay Rd. Shaw. NOI for septic system. <i>Continued from May 15, 2019.</i>
DISCUSSION: There was no one present. Agent Geilen does not have BOH approval yet.
RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i>

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<p>MOTION:</p> <p>◆ A motion was made by Commissioner ffolliott to continue to July 17, 2019. The motion was seconded by Commissioner O'Neil and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p>❖ None.</p>
<p>MATTER: 36-1405: 56 Fellows Rd. Knowlton. NOI for construction of single-family house with associated accessory building, septic, driveway and grading. <i>Continued from May 1, 2019.</i></p>
<p>DISCUSSION: There was no one present for this matter.</p>
<p>RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i></p>
<p>MOTION:</p> <p>◆ A motion was made by Commissioner ffolliott to continue to July 17, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p>❖ None.</p>
<p>MATTER: 36-1410: 14-16 Mitchell Rd. Soucy. NOI for 18,600 SF commercial building addition. <i>Continued from May 1, 2019.</i></p>
<p>DISCUSSION: There was no one present for this matter. Peer review has been received and needed is the applicant's response.</p>
<p>RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i></p>
<p>MOTION:</p> <p>◆ A motion was made by Vice-Chair Paulitz to continue to July 17, 2019. The motion was seconded by Commissioner ffolliott and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p>❖ None.</p>
<p>MATTER: 36-1407: 188 High St. Bolles. NOI for vestibule entry and exterior improvements. <i>Continued from May 15, 2019.</i></p>
<p>DISCUSSION: There was no one present for this matter.</p>
<p>RECOMMENDATION OF AGENT: <i>Table and, un-table matter and continue to June 19, 2019.</i></p>
<p>MOTION:</p> <p>◆ A motion was made by Commissioner Carney-Feldman to continue to table matter. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p> <p>◆ A motion was made by Commissioner ffolliott to un-table the matter. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p> <p>◆ A motion was made by Commissioner ffolliott to continue to June 19, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>

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ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 36-1409: 8 Mill Rd. Essex County Trails Association. NOI for culvert and shed. . *Continued from May 15, 2019*

DISCUSSION: Present was Mike DeRosa, DeRosa Environmental, and Carol Lloyd, Essex County Trail Association. Two site-walks were performed. The plan remains the same, letter addresses DEP comments, all the criteria meet for stream crossing standards. Trail is used by equestrians (gravel preferred). The shed will be moved from where it had been previously, to a location out of the NBZ. Chairman Hughes noted area not a stream channel, so a new culvert is fine. On a separate note, the owners have done work near their house in NDZ and NBZ, which needs to be restored. Agent Geilen was directed to include in the OOC cover letter a requirement to restore the area. Commissioner Carney-Feldman discussed the importance of this trail, and the role that the owners played in allowing the public to use the trails. Agent Geilen discussed a special condition that all work in wetland needs to be overseen by a wetland professional. A completion report must be submitted and the area monitored for two growing seasons.

RECOMMENDATION OF AGENT: *Approve waivers as requested and issue positive OOC as drafted/amended.*

MOTION:

◆ **A motion was made by Commissioner Carney-Feldman to approve the waivers as requested. The motion was seconded by Vice-Chair Paulitz and passed unanimously.**

◆ **A motion was made by Commissioner Carney-Feldman to issue a positive OOC as drafted/amended. The motion was seconded by Vice-Chair Paulitz and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER 36-1395: 19 Sagamore Rd. Hollingsworth. NOI for implementation of an ecological restoration plan and proposed raze and rebuild of an existing structure. . *Continued from May 15, 2019.*

DISCUSSION: There was no one present for this matter.

RECOMMENDATION OF AGENT: *Continue to July 17, 2019.*

MOTION:

◆ **A motion was made by Commissioner ffolliott to continue to July 17, 2019. The motion was seconded by Commissioner O’Neill and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 36-1408: 20 S. Main St. Skillman. NOI addition to auto repair shop. *Continued from May 15, 2019.*

DISCUSSION: Present was Larry Graham, H.L. Graham Associates and Andrew Skillman. Mr. Graham noted that the DPW approved the tie-in to the town’s stormwater system. Mr. Graham also stated that Vicki Halmen, Water and Waste Water Manger for Ipswich, approved the tie-in of the floor drains to the sanitary sewer, after receiving an email from Mr. Skillman, in which he acknowledged the town’s Article 3 requirement. Vice-Chair Paulitz noted that the proprietary stormwater treatment unit specified in the plans has not been approved by any government agency. He said that DEP is looking for information on before they approved it. He suggested a special condition that proof must be submitted to the Conservation Commission before it is installed that the treatment unit can function as described for TSS removal.

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RECOMMENDATION OF AGENT: <i>Close the public hearing and issue positive OOC as drafted/amended.</i>
MOTION: <p align="center">◆ A motion was made by Commissioner ffolliott to close the public hearing and to issue a positive OOC as drafted/ and amended. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>
MATTER: 36-1412: 33 Upper River Rd. Petrie. NOI for septic system replacement. <i>Continued from May 15, 2019.</i>
DISCUSSION: Present was Larry Graham, HL Graham Associates. Agent Geilen reviewed the delineation, which should be modified (A1 to A8) and Subzones. Special conditions: NDZ markers required in three locations.
RECOMMENDATION OF AGENT: <i>Issue positive OOC with special conditions as drafted.</i>
MOTION: <p align="center">◆ A motion was made by Commissioner O’Neill to close the public hearing and issue POC as drafted and amended. The motion was seconded by Commissioner ffolliott and passed unanimously.</p> <p align="center">◆ A motion was made by Commissioner O’Neill to approve the request of waivers. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>
MATTER: 36- : 25 Eagle Hill Rd. Ward. NOI for septic system repair. <i>Continued from May 15, 2019.</i>
DISCUSSION: There was no one present for this matter.
RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i>
MOTION: <p align="center">◆ A motion was made by Commissioner ffolliott to continue to July 17, 2019. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>
MATTER: 36-1384: 86 North Ridge Rd. William and Cynthia Clapp. NOI for coastal bank repairs. <i>Continued from May 15, 2019.</i>
DISCUSSION: Present was Larry Graham, H.L. Graham Associates and Seth Wilkinson, Wilkinson Ecological Design. A plan was submitted for NOI in Sept 2018. Site visits were performed. The prior designs plans were unacceptable. Mr. Wilkinson noted vegetation on coastal bank and management of erosion, enhance wildlife habitat, toe of coastal bank Based on toe of coastal bank regulations the plan will be to include cobble and cobble mixed sediment., The vegetation now consists of Japanese knotweed. The stems will be injected with an herbicide that will travel back to the roots (manage invasive species). Discussion: All requirements from previous OOC were taken care of. In terms of storm water management, maintenance of infiltration trench, plantings on top of slope. .
RECOMMENDATION OF AGENT: <i>Continue to June 19, 2019.</i>

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MOTION:

◆ **A motion was made by Commissioner Carney-Feldman to continue to June 19, 2019. The motion was seconded by Commissioner ffolliot and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

New Notices of Intent, Minor Modifications, Formal Amendments, and Extensions:

MATTER: 36-1367: 10 Capeview. Tzortsis. MM for concrete pad, retaining wall, underground propane tank.

DISCUSSION: Present was Mimi Tzortsis. This matter pertains to minor changes made which were: the concrete landing, planning of steps, air conditioning unit, generator pad, retaining wall is now moved, underground propane tank will be in a different location resulting in the moving of stairs.

RECOMMENDATION OF AGENT: *Approving minor modification with no special conditions*

MOTION:

◆ **A motion was made by Commissioner Carney-Feldman to approve the minor modification as requested. The motion was seconded by Commissioner O'Neill and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 36-1307: 31 River Rd. Ivanov. MM to reduce scope of work, within jurisdictional areas.

DISCUSSION: Present was Mark Ivanov, homeowner. Mr. Ivanov noted the reduction of the scope of the minor modifications: staircases were made small, no relocation of utilities, propane tanks will only be one, placed behind the house, stepping stones off the side of the deck. .

RECOMMENDATION OF AGENT: *Approve the mm with no special conditions.*

MOTION:

◆ **A motion was made by Vice-Chair Paulitz to approve the request of Minor Modification as requested. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 36-1288: 20 Turkey Shore Rd. Skelton. FA for landscaping, steps, sheds within jurisdictional areas.

DISCUSSION: Present was Mike DeRosa, DeRosa Environmental, Inc and Bill Skelton. This is a formal amendment to an existing OOC, which the CC issued 2 year extension. Small modification were made to plan: granite posts along side supporting fence line (a native shrub will be selected), rework cobble edging, wooden ramp will be removed, patio stone/grass for chairs, retaining walls to be repaired, native ground cover to be determined, installation of two new sheds (8' x 8') and stairway access will be moved further from river. Chairman Hughes noted paver area need to remain vegetative. Two abutters, Mr. and Mrs. McGuire, 18 Turkey Shore Road, noted width of steps are 3' from their front door and stormwater will runoff toward their foundation, which could cause damage land. Chairman Hughes inquired if they can you construct narrower stairs, a few feet away from the edge of the property line. Mr. DeRosa noted stair width can be reduced and will check in with Building Inspector on minimum side lot setbacks. The plan will be revised and appropriate plantings will be done. Discussion: no blue spruce tree; only native evergreen shrubs/small trees allowed in jurisdiction.

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MOTION: <p align="center">◆ A motion was made by Commissioner Carney-Feldman to continue to June 19, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>

MATTER: 36-1383: 26 Turkey Shore Rd. Desjardins. FA for retaining wall in jurisdictional areas.
DISCUSSION: Present was Danielle Desjardins, and Tim Chouinard, contractor. Agent Geilen had visited the site. As a result of recent storm damage where a part of the old wall collapsed, a formal amendment is requested because wall stones cannot be re-mortared. Mr. Chouinard presented the detailed changes. Shay blocks are now being proposed to a height of under 5'. This was reviewed with a structural engineer. Work must be done in same footprint. Discussion: noted blocks on ledge (10" below mud) concrete will remain intact. Discussion: a structural engineer must be consulted with regard to the replacement of wall and attend the next Conservation Commission meeting, and also a wetland scientist may need to be hired.
RECOMMENDATION OF AGENT: <i>Continue to June 19, 2019</i>
MOTION: <p align="center">◆ A motion was made by Commissioner Ffolliott to continue June 19, 2019. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>

MATTER: 36- : 88 North Ridge Rd. Hoesly. NOI for coastal bank repair within jurisdictional areas.
DISCUSSION: Present was Larry Graham, H.L. Graham Associates Inc and Seth Wilkinson, Wilkinson Ecological Design. A new NOI was filed. Filing is complete and the information is on page 4 of 9. The previous survey has been updated. Mr. Wilkinson has presented a design and coastal bank stabilization and management plan. Mr. Wilkinson noted plan is identical to 86 North Ridge Rd. Erosion managed with mixed sediment and cobble berm, native species. Chairman Hughes questioned work to be done, plant management, construction sequencing (to be put into writing). Discussion: work will be done in sections and stabilization at the end of the day with erosion control blanket, explore getting access to the site via the paved road to the west. Mr. Wilkinson will provide construction sequence details. Wilkinson Ecological Design will be doing the work. Mr. Graham asked Conservation Commission transporting cobble to the beach via tube would be allowed (to be put into construction sequence). The Commission said it could.
RECOMMENDATION OF AGENT: <i>Continue to June 19, 2019.</i>
MOTION: <p align="center">◆ A motion was made by Commissioner Paulitz to continue to June 19, 2019. The motion was seconded by Commissioner Ffolliott and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>

MATTERS: 36- :
<ul style="list-style-type: none"> • 173 Linebrook Rd. Lot 25. Symes Dev. NOI Open space cluster development of residential dwelling units within jurisdictional areas on Linebrook Road.

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<ul style="list-style-type: none"> • 173 Linebrook Rd, NOI for subdivision road and stormwater management off Mile Lane. • 173 Linebrook Rd, NOI for a single family house in new subdivision on Lot 23 off Mile Lane. • 173 Linebrook Rd. NOI for a single family house in new subdivision on Lot 20 off Mile Lane.
<p>DISCUSSION: All matters were opened and discussed together. Present was Richard Harrington, Engineer from William Sparages, and Jeff Rhuda. Discussion: cluster subdivision is 27 units of single-family attached homes (condo development). Wetlands have been delineated. Proposed subdivision off Linebrook Road is single family house lots, and include backyard grading, catch basins, drainage systems, tanks, general grading, septic tanks, leeching areas, generic patios need to be in specific locations. Discussion: gravel path to be discussed with town, waivers requested for path. BOH has reviewed plans. All matters are under review with Planning Board. Discussion: stormwater management berm and all grading out of NBZ, LID should be considered, NDZ markers and post/rail fencing required, all plants must be native.</p>
<p>RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i></p>
<p>MOTION:</p> <p style="padding-left: 40px;">♦ A motion was made by Commissioner Carney-Feldman to continue to July 17, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS: <i>Site-walk June 15, 2019 at 10:00 AM.</i></p>

Enforcement Matters:

<p>MATTER: 46 Labor in Vain Rd. Sears. <i>Continued from April 17, 2019. .</i></p>
<p>DISCUSSION: There was no one present for this matter. Agent Geilen recommends an Enforcement Order for the status of mitigation planting and homeowner should attend Conservation Commission meeting on July 17, 2019 to discuss the restoration plan.</p>
<p>RECOMMENDATION OF AGENT: <i>Enforcement letter to be issued.</i></p>
<p>MOTION:</p> <p style="padding-left: 40px;">♦ A motion was made by Commissioner ffolllott to issue/confirm an Enforcement Order. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p style="padding-left: 40px;">❖ <i>None.</i></p>

<p>MATTER: 47 Newmarch St. Souter. Unauthorized cutting of vegetation. <i>Continued from May 1, 2019.</i></p>
<p>DISCUSSION: There was no one present for this matter. Agent Geilen noted that the homeowner needs more time for delineation.</p>
<p>RECOMMENDATION OF AGENT: <i>Continue to June 19, 2019.</i></p>
<p>MOTION:</p> <p style="padding-left: 40px;">♦ A motion was made by Commissioner Carney-Feldman to continue to June 19, 2019. The motion was seconded by Vice-Chair Paulitz and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS:</p> <p style="padding-left: 40px;">❖ <i>None.</i></p>

<p>MATTER: 34, 36, 38 Mitchell. McMillan. <i>Continued from April 17, 2019. .</i></p>
<p>DISCUSSION: There was no one present for this matter. Mike DeRosa has been hired by homeowner.</p>
<p>RECOMMENDATION OF AGENT: <i>Continue to July 17, 2019.</i></p>
<p>MOTION:</p>

IPSWICH CONSERVATION COMMISSION
Meeting Minutes
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♦ A motion was made by Commissioner Carney-Feldman to continue to July 17, 2019. The motion was seconded by Commissioner ffollott and passed unanimously
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>

MATTER: 347 Linebrook Rd. Tober. <i>Continued from May 15, 2019.</i>
DISCUSSION: There was no one present for this matter. Agent Geilen noted trees cut from BVW. Proof of shed submitted, wetland line has moved. Gravel should be moved and area should be revegetated. No additional tree cutting should be allowed. Field Inspector Decie performed site visit. Homeowner should replace trees cut with native shrubs approved by the Conservation Office.
RECOMMENDATION OF AGENT: <i>Agent will issue revised EO</i>
MOTION: ♦ A motion was made by Commissioner ffollott to issue/confirm an Enforcement Order. The motion was seconded by Commissioner O'Neil and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i>

Approval of Minutes: *April 17, 2019, May 1, 2019 and May 15, 2019.*

♦ A motion was made by Commissioner Carney-Feldman to approve the minutes from April 17, 2019, May 1, 2019 and May 15, 2019 as drafted and amended. The motion was seconded by Commissioner ffollott and passed unanimously.

Document Signage: (No Vote Required)

- None

Adjournment:

♦ A motion was made by Commissioner O'Neill to adjourn at 10:25p.m. The motion was seconded by Vice-Chair Paulitz and passed unanimously.

Respectfully submitted,



Amy Scicchitani
 Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.