

**Town of Ipswich  
Town Manager Screening Committee  
Meeting  
July 18, 2022  
Minutes**

*Committee members present:* Amy Akell, Linda Alexson, Brian Blake, Kendall Buhl, Jennifer Donahue, Walt Hartford, Sarah Player, Carla Villa, Diane Young. Also present: Sharon Flaherty and Bernie Lynch of Community Paradigm Associates.

*Not present:* Rick Clarke.

Bernie Lynch called the meeting to order at 5:00pm. Introductions were made.

Motion duly made and seconded to nominate Player as Chair. There were no other nominations. Player was elected unanimously.

Lynch yielded the chair to Player.

Motion duly made and seconded to nominate Young as Clerk. There were no other nominations. Young was elected unanimously.

Lynch provided an overview of the process for reviewing resumés and interviewing.

Upon motion duly made and seconded, it was moved that the Committee enter into executive session to in order to approve minutes of executive session meetings convened pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(8) to review resumes and consider or interview applicants for employment or appointment by a preliminary screening committee for selection of finalists to be presented to the Select Board for possible appointment as Town Manager; not to return to open session. The motion carried unanimously with a roll call vote.

The Committee entered into executive session at 5:36pm. The committee will not return to open session at the conclusion of the executive session.

Respectfully submitted,  
Diane Young, Clerk