

Town of Ipswich Architectural Preservation District Commission  
Public Hearing  
July 29, 2019  
Room B2 - Town Hall

Minutes

Members Present: Nancy Carlisle, Ruth Strachan, Peter Bubriski, John Fiske and Will Thompson

Alternate Members Present: Susan Hill Dolan and Joe Bourneuf

Staff Present: Ethan Parsons

Others Present: Ed Rauscher and Casey Madinger, 44 High Street, Ipswich, MA  
Ryan McShera, Architect, Red Barn Architecture  
Michael Becker, Principal, Clink LLC  
Thomas Mayo, Architect, Thomas Mayo Associates

**CALL TO ORDER:** The meeting was called to order at 7:02 PM.

**CITIZENS QUERIES:** None.

**PUBLIC HEARING:** 44 High Street request for Certificate to Alter for alterations.

REQUEST for Approval of Certificate to Alter for alterations to two existing structures with a new addition located in the Architectural Preservation District, pursuant to Section 8, Chapter XXII of the Ipswich General Bylaws.

Mr. McShera began by sharing options for the new side door. There was general discussion between options 1 and 2. Mr. Bubriski and Mr. Bourneuf expressed preference for option 2, with Bourneuf suggesting side lights to one side. Ms. Strachan recommended against side lights and commented that multiple styles were being mixed between the door and surround, suggesting that trim be added to match the Greek Revival door. She added that several secondary door examples exist within the APD. McShera replied that 19 High Street had provided the example. Mr. Rauscher inquired as to whether the commission had mandated the door at the previous meeting, to which Ms. Carlisle responded that a less formal and subservient entry had been requested. Rauscher and Ms. Madinger replied that option 2 would suit their needs. Bourneuf added that lights could be added in the top two panels of the door. Mr. Fiske commented that door styles change the most over time and suggested looking in an architectural detail book. He added that the entry should incorporate light colored trim and a dark painted door. Carlisle stated that the APDC has no purview in terms of color and that incorporation of option 2 would be appreciated. She suggested that the simple secondary entry at 17 High Street also be considered.

The discussion transitioned to the windows on the new west façade, which Madinger explained had been arranged for mutual privacy with the neighbors. Strachan inquired as to the use of

thicker sills with protruding tabs, to which McShera responded that two-inch sills and one-inch tabs would be incorporated.

**MOTION TO ISSUE A CERTIFICATE TO ALTER:** Fiske moved to issue the Certificate to Alter, pending final door design submittal to the Chair, and Bubriski seconded.

The vote was taken, and the motion passed, five in favor, zero against.

*Documents: Drawings prepared by Red Barn Architecture, 7/17/19*

**PUBLIC HEARING:** 83 High Street request for Certificate to Alter for alterations.

REQUEST for Approval of Certificate to Alter for alterations including renovation of two existing, with construction of one new structure and one addition located in the Architectural Preservation District, pursuant to Section 8, Chapter XXII of the Ipswich General Bylaws.

Mr. Mayo began by providing an overview of the current drawings, which had been approved by the Planning Board for site design and massing. He explained that the front elevation would incorporate six over six and six over nine windows, and that the horns on the sills would remain as those existing on the front and side elevations. A door would be added to the east elevation.

The discussion shifted to the new building, specifically concerning the triangular entablature over the entry door on the west façade of the northern unit. There was general agreement that it should be flattened. Bubriski added that the Greek Revival surround, and arched garage doors appears suburban and made up. Mr. Becker stated the importance of keeping lights in the garage doors, but that removal of the arches was acceptable. Bubriski added that the simpler the design, the more it will be appreciated.

Mayo continued with a recap of the workshop design, stating that windows would be two over two, and the trim would match existing. Foundation windows and a porch on the south elevation had been added. Clapboards on the two new sections would incorporate a four-inch exposure, while board and batten would be maintained on the workshop. General discussion ensued around the look of HardiePlank for the board and batten. Carlisle suggested the team consider using wood battens. Fiske expressed appreciation for the concept as presented, adding that the buildings would appear to have developed over time.

**MOTION TO ISSUE A CERTIFICATE TO ALTER:** Fiske moved to issue Certificate to Alter and Bubriski seconded.

The vote was taken, and the motion passed, five in favor, zero against.

*Documents: Drawings prepared by Thomas Mayo Associates, 7/26/19*

**ADJOURNMENT:** Mr. Thompson moved to adjourn the meeting. Mr. Bubriski seconded. The motion passed unanimously. The meeting was adjourned at 8:31 PM.

Minutes prepared by Will Thompson, Secretary

Minutes adopted: 10/21/19