

TOWN OF IPSWICH
Select Board Meeting
Monday, August 21, 2023 at 6:00 PM
Meeting Room A – Town Hall, 25 Green Street

Pursuant to Open Meeting Law M.G.L. Chapter 30A, §§ 18-25, a written notice posted by the Town Clerk and delivered to all Board members, a meeting of the Select Board was held on Monday, August 21, 2023 at Town Hall, 25 Green Street.

Select Board members present: Sarah Player (Chair), Linda Alexson (Vice Chair), Michael Dougherty, Charles Surpitski, Carl Nysten

Also Present: Stephen Crane (Town Manager), Sarah Johnson (Finance Director), Chief Nikas (Police Chief)

1. Motion for Executive Session (M.G.L. c. 30A, sec. 21 (a))

VOTE: XXXX moved to convene in executive session, XXXX seconded. The motion passed unanimously by roll call vote. The Board entered into executive session pursuant to Massachusetts General Laws chapter 30A section 21(a) for the following purposes:

To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the government's bargaining or litigating position. Also, to conduct strategy sessions in preparation for negotiations with non-union personnel; to actually conduct collective bargaining and contract negotiations with non-union personnel related to interim electric light manager.

Select Board returned to Open Session at 7:00 PM

2. Pledge of Allegiance – S. Player

3. Welcome/ Announcements – S. Player

- The Waste Reduction Advisory Committee meets on Wednesday night at 6:30 in the Town Manager's Conference Room.

4. Citizen Queries – S. Player

- Carla Villa, 20 Masconomet Rd., is a former member of the Town's Economic Development Advocacy Group, and a former member of the Ipswich Cultural Council. She is also on the Recreation Committee and works for the Ipswich River Watershed Association. Carla said she knows a lot more about the removal of the dam now that she works at IRWA. It's about a lot more than just the wildlife. Removing the dam is about a long-term vision of downtown in the face of unpredictable weather. Dam removal would reduce the effects of flooding that are expected to become more common. Removing the dam would significantly help meet several of the Town's goals. If we wait to remove the dam, it will continue to deteriorate and will need costly repairs. Right now, we have grant money to remove it.
- Torii Bottomley, 60 Central Street, said last weekend at Pavilion Beach there was no electronic signage saying "residents only" and police said without signage they are not allowed to enforce the rule. Torii asked the Select Board if they can assure her that the signs will be there on weekends and holidays. Stephen said he's meeting with the Chief tomorrow to discuss this. Torii also asked the Select Board if they will commit to purchasing the new buoys, or if they can stagger the existing buoys no later than this Friday. Sarah said the Chief is going to work on the buoys this fall. Torii asked, for the remainder of this season can we stagger the current buoys to cover the vulnerable side toward the Little Neck side that's open. Stephen said he will talk to the Chief about that.
- Torii asked if the Planning Board process for the Public Safety Building feels like an open, transparent process that feels like the will of the people, or does it feel like the opinions of the people are in the way of the desired outcome of the few. She asked, does this merit a redo of that vote? Sarah asked Torii if she is suggesting that the

meeting was not legal or inappropriate. Torii said she is not comfortable saying it was not legal. But she asked the Select Board if they felt like it was an open, transparent process considering there was no posting about the meeting, ICAM was not there, and the full Planning Board was not there. Stephen said he was going to touch on that in his Town Manager's Report. It was a legal meeting because it was posted correctly, ICAM wasn't there because of staff turnover. The Open Meeting Law was followed and complied with. That meeting was a result of 4 months of a process that was very televised and open to the public. Torii asked what the public announcement was for the Special Meeting. Stephen said the agenda was posted on the Town's website. Michael said the Select Board does not have the jurisdiction to tell the Planning Board to re-vote something.

- Anne Carroll, 33 Upper River Road, spoke about the dam removal project. She is an abutter to the river and her property will change as a result. Anne is also a water scientist. She said she has been impressed with the process. It has been methodical, science based, and objective. There has been ample opportunity for concerns as well. Anne said she believes this is economically and environmentally a no-brainer.
- Mike Johnson, New Mill Place, Chair of the Climate Resiliency Committee, also works with fishery management and climate science. Mike works on effects of climate change on natural resources. He spoke to removing the dam and said this will increase the town's resiliency to climate change. This will also increase resiliency to fisheries, will aid in fish migration, and will allow nutrients to flow down the river.

5. Select Board Discuss/ Vote Mile Lane Farming Land Lease – R. Belisle-Toler

Rachel Belisle-Toler, the Town's Water Resources Manager, said she is before the Select Board to execute the Mile Lane lease with Marini Farms, which has already been passed at Town Meeting. Sarah said there is a memo from Rachel and the Utilities Department in the meeting packet, as well as the actual lease agreement. It is for 10 acres, and is a 10-year lease. The Marini's are responsible for maintenance of the road. This is a 5-year agreement, with the ability to extend another 5 years. This also includes a Farm Plan which will need to be approved each year.

Charlie asked about the use of pesticides on the Farm Plan. He requested that the Select Board be notified every year about the pesticide use. Linda asked if they will see the Farm Plan each year, Rachel said she can make sure to show them each year. Linda also asked about section 4.3 and said she is concerned if those chemicals are going to be used, will they leach into the ground. Linda also asked who monitors what the EPA is approving. Rachel said they can discuss which pesticides are approved. They also have the ability to test the water for quality, and they have very strict regulations about what goes into the water treatment plant. Sarah asked Charlie if he wants to make a motion to approve this with the change. Carl said this document has already been signed from Marini's end. He would have to sign it again if we change it. Charlie said the change he is suggesting would be in the Farm Plan, not to the lease.

VOTE: Motion to approve the lease agreement for agricultural use of land located at 16 Mile Lane, Ipswich MA, under care custody and control of the town of Ipswich Select Board acting as its Board of Water Commissioners, moved by Charlie, seconded by Carl. Motion passed unanimously, 5-0.

6. Ipswich Remembrance Art Exhibit – S. Player

Sarah said they are investigating the history behind the signs, what they will entail, and what the follow up of the signs will be. Stephen said he spoke with the Northeastern professor about it and between the time approval was given to do the project (3 years ago) things changed within the town. There should be some engagement within the community about the intent of climate change threats. It was well-intentioned but they didn't understand what was happening with the current local dialogue. The professor expressed interest in getting feedback and making some changes. Linda asked what has been taken down, Sarah said the only one that was removed was the sign about the dam. Sarah said they will put an update on a future meeting.

7. Announcement of Ipswich River Mills Dam Public Comment Period to Massachusetts Environmental Policy Act (MEPA) Office Open from August 23, 2023, to September 22, 2023 – S. Player

Neil Shea, Restoration Director for the Ipswich River Watershed Association, announced that there will be a public comment period opening Wednesday, August 23 and will close on September 22. During this time, the MEPA file will be assigned a contact within the office. The town will work with that contact on setting up a site visit, a public hearing, and a virtual meeting. There will be information posted on the town website and the watershed website. Linda asked if the Shellfish Advisory Board should take a formal position on the removal of the dam. Linda asked if this comment period is the only comment period, Neil said yes. Carl asked if the town plans to submit questions. Neil said since the town submitted the plan, they would not typically submit questions or comments. However, if boards want to submit comments perhaps they could. Linda asked when a ballot vote would take place if they were going to do that. Stephen said he thinks it would be in the normal elections vs. incurring the costs of a special election. Linda asked if we would be going past any deadlines if we waited until the spring for that deadline. Neil said it would be this fall, so a spring election would be too late. Charlie asked about the status of looking into negative effects of the dam removal and creating a plan to mitigate those effects. Neil said that is a part of the MEPA process.

8. Discuss/Vote Amusement Regulations Amendments, Outdoor Entertainment – S. Player

Charlie said he will recuse himself from this conversation. Sarah went over the specific changes to the entertainment license, as outlined in the meeting packet. Linda asked about section 5 and said perhaps the five specific types of events should be changed to say “with regard to each specific event” so that it would apply to private events such as wedding. Sarah said she thinks the dancing event includes any event where patrons would be dancing, such as a wedding. Linda also asked if there is anything in there that outlines the process for complaints. We have heard over the course of the last year that some residents have called the Police Department and have been told that there is nothing that can be done. Chief Nikas said there is a general order that will be updated depending this outcome. Michael said he thinks it would behoove us to leave the opportunity to revisit this or change it, in case we realize there are any holes. Michael also suggested we write a memo to the establishments that they should do everything in their power to mitigate the noise issues.

Carl said he thinks there are still a lot of ambiguities in this document. He is confused why we appointed a working group which recommended a consensus decision, and we are not following their recommendations. Sarah said they decided to put it into the licensing document instead of in the policy. Carl said it seems the challenge is in the subjective decision about what is too loud. There were some suggested other definitions for resolving this. One of the ambiguities of this license revision is that it is in conflict with the noise bylaw. We make consistent efforts for other noise situations but we are not doing so with this one. Carl said he would not be comfortable approving these recommendations and thinks it’s something we need to continue to look at, even though we want to put this to rest. He would lean toward an earlier time, not to end the entertainment but to move it inside. Perhaps the idea of permitting fewer nights per week, but he assumes the businesses would prefer to have more nights and ending earlier. Chief Nikas said the bylaw is about non-commercial entities, such as neighborhoods. You have to be careful on how stringent you get because if you end up in a court battle about this, judges look at the reasonable times depending on the time of year. Chief Nikas said if the guidelines are moved to the licensing, it gives the Select Board a little more power.

Sarah said perhaps we do what Michael suggested where we approve this now, and then circle back to it to see if it helped. Carl said he isn’t sure these changes address what the problem was. Chief Nikas said if we start getting into decibel readings, you are going to have to hire someone for the town that has a certified decibel meter that can go out there and do that. There are so many regulations that come with that, it makes it messy. Sarah asked if the police officers do this other times, for other events, Chief Nikas said they do it all the time for house parties. Sarah said, right now this is all missing from the current applications. We don’t have a start and end time or a contact person. It might be better to approve this now and then check it. Carl said it seems odd to him that you have to shut your lawn mowers off at 7 or 8, but can have a loud band until 11. The outstanding issue is the process that would be used to deal with violations, and the other issue seemed to come down to what times were set. Carl said perhaps they can approve this but plan to assess this quarterly.

Torii Bottomley, 60 Central Street, said she hasn’t seen the revised document, but said that one of the things we wanted to do was revitalize the downtown area. People have seen a decrease in outdoor entertainment in the downtown area. The big speed bump for them was that they had to send out letters to the surrounding community that they would be

having an event. Torii suggested that instead it could go on the town calendar. Sarah said that is not in the current requirements.

Jacki Kronenberg, 6 Essex Rd., said her partner was an audio engineer and measuring decibel levels is daily work for him. He would be happy to teach anyone to learn about it if anyone is interested. It is a very good way of determining violations. Jacki said she called three times to complain about noise, and the answer she was given was “they have a permit” and there was no intent to check it out.

Tim Driscoll, 31 Upper River Rd., said on the prior permits there is a place for a contact person and for hours. The change is that the contact person should be the owner of the venue. Tim said that in the past they have called police to have the music turned down, and that in the reports the police officers state they call and ask the music to be turned down, but the music does not actually get turned down. Tim asked that if they approve this, could we work on follow through.

Brandon Boyd, 9 Upper River Road, asked about line 10 about revoking a license. Sarah said she thinks it would be a case by case basis, the Chief would let the Select Board know how many complaints there have been and how responsive a venue has been to complaints.

Anne Carroll, 33 Upper River Road, echoed what everyone else said. It has gotten much worse. She said 10:30 on a Thursday night is way too late. That is not reasonable when you are trying to get your kid to bed on a school night.

VOTE: Michael moved to approve the proposal with one edit and one request. The edit would be to adjust the time from Sunday through Thursday to end at 10 instead of 10:30. The request would be to send a memo from the Select Board to the establishments, noting that if these establishments can do anything in their power to mitigate this issue it would be suggested they do so. Michael also suggested to revisit this in the fall. Seconded by Linda. Motion passed, 3-1. Carl opposed.

9. PUBLIC HEARING – 2023 STM Warrant – S. Player

Sarah read the meeting notice.

VOTE: Motion to open the public Hearing, made by Michael, seconded by Carl. Motion passed unanimously, 5-0.

Article 1: FY24 Municipal Budget (State Aid)

Linda asked why the Management Transfer fund is \$119k when it is usually \$40k-\$50k. Stephen said this fund was typically used for wage adjustments throughout the year, and it has been a mixed bag what the extra funds are used for. Municipal ages are increasing quite a bit now because not as many people are entering into the municipal job market. Mary and Stephen are working with a consultant to either redefine or create a competition classification plan to help make sure our certain positions are evaluated for market competitiveness. There may need to be adjustments made to make sure we keep our staff. Also, the study is not budgeted. Linda also asked about the Wetlands Fund and if we anticipate that it will be replenished at some point. Stephen said there used to be a fee that went into the fund but the fund has been depleted. Sarah Johnson (Finance Director) said she plans to fund it with the General Fund this year, and hopefully it will build itself up again within the next year or two.

Michael said he appreciates the importance of keeping cash on hand for staffing needs but we also have a lot of other money that needs to be spent. We have been underfunding roads for years. Sarah P. said it would be good to get written updates from Stephen about staffing. Michael said he would like to discuss the Management Transfer Fund on a future agenda. We need to make sure that additional state aid is used for the best mechanisms and we get the best use of it.

Article 2: FY24 School Budget (State Aid)

Carl said it would be nice to know what the schools plan is for these additional funds, at some point. Sarah said they can bring that up at a tri-board meeting.

Article 3: FY24 Municipal Budget

Linda said the article mentioned raising and appropriating additional funds, but the motion has a different number. Stephen said we approved having Regional Animal Control Services with Newbury, Rowley, and Boxford. One of the things we did not include in the total expense was the funding for services. Ipswich has to appropriate the full amount of the assessment. We budgeted for our share, but Sarah J. realized because we are the host community we have to have the appropriation for the full amount. This is an authorization to use funds in the treasury to run the dispatch, but we will be reimbursed from the other towns. Charlie asked what happens if a town fails to pay, Stephen said we would stop providing services. Charlie also asked how the Humane Society will continue to work with us, Chief Nikas said they reached out to them and sat down with their leadership to discuss the changes. This will help them to broaden their outreach.

Article 4: Appropriation to Essex Tech

Sarah J. said we are not a member so we don't get the enrollment for students until October 1st. We currently have 9 students enrolled. When we created the budget, we had to estimate how many students we might get. Sarah thought she had anticipated high, and said 6. However, they already have 6 students accepted. Sarah had also allotted \$15k for special education and for the 9 students that are currently there. We will hear on October 1 how much we owe. Sarah said we will get \$7k from the Regional Animal Control Services that we aren't using in unused levy, so we could possibly put it here if needed. But we won't know until October 1. Linda asked if we know about the override for Whittier, Sarah P. said the Whittier superintendent is coming to the tri-board meeting.

Article 5: Transfer Funds for Opioid Remediation Purposes

Sarah J. said we received \$91,956.35 in FY23 for Opioid Remediation. The legislature is proposing a way to spend that because right now there are only two choices, to create a stabilization fund or to certify it as free cash and then appropriate it at Fall Town Meeting for the purpose of opioid remediation. Stephen said they are considering hiring a consultant. The sum of money we are getting isn't enough to make our part time mental health clinician full time. Other towns around us are having the same issue. The towns decided to pool their money together to work with a regional agency called One Stop. They are working through the process of what this approach would look like and what they would need staffing-wise to support the region. This would allow the Health Department to have these funds within their budget and use them within the allowable expenses. Linda asked if this will be additional services to what we are already doing. Chief Nikas said we have a part time clinician through Lahey and that is specific to mental health and following up vs. being specific to opioid. The two can certainly collaborate.

Article 6: Water Department Infrastructure Improvements (Dow Dam)

The Water Department was able to acquire a \$1M grant. We are now looking for the \$1.5M.

Article: Public Safety Facility Bid Contingency Funds

Stephen said there has been a lot of discussion about this. The one thing we want to make clear about this is that we are moving forward with our permitting and approvals, and are moving forward with the bidding process. We are not necessarily expecting a request for additional funds, but we have gotten this far and after the bidding process if we were short a relatively small amount of money, we would hate to not be able to move forward. If our cost estimating shows that we are still on budget before town meeting this may fall off.

Article: Amend Town Government Study Committee Bylaw

Gary Champion, 3 Palomino Way, Chair of the GSC, explained the reason for the amendment to the bylaw. The bylaw is intended to eliminate confusion of the current GSC bylaw and what it does and does not do. Section 35-42 makes clarifications on the process for multiple GSC appointing authorities including Town Meeting. It clarifies that if there is a legislative topic on a warrant that would be in the GSC's realm, and Town Meeting is not ready to decide on it, Town

Meeting could refer it to the GSC. It also clarifies how and where GSC vacancies are posted. Section 35-43 mentions restoring a collaborative working relationship with the Select Board. The article is also meant to affirm the GSC's intended role, which is to select legislative topics and make recommendations to Town Meeting on them. Gary said some Finance Committee members did not like the last sentence of 35-43 regarding the GSC filing special acts with the State Legislature. Gary said that's what happens every time we send a charter change. They are going to try to make that language friendlier because they want the Finance Committees support on this.

Sarah asked why the phrase was removed regarding Public Hearings, and said that would make it so that the GSC can chose its own topics without input from the Town. Gary said the GSC has researched their own initiatives in the past. Sarah said that is concerning because it could be a whole new board in 5 years. What's the downside to getting input from citizens and the Select Board. Why would we want to dissuade public input? Gary said we may want to keep it in there. Charlie said that would make him feel better about it.

Michael asked why the wording "quorum" was stricken from 35-44. Sarah said the concern previously was that if it's just one or two people on the committee, we need to have it be a committee. Gary said with two members, you cannot have a quorum. They are a committee of 5. The language just wasn't needed. Charlie asked about the four members on the committee. Gary said there is one Select Boar appointment, one School Committee appointment, one Finance Committee appointment, and two Town Meeting appointments. Last year, the second Town Meeting appointment was not made so the Town Moderator made the appointment. He is no longer available to be a part of the committee so if anyone is interested, they can speak to the Town Moderator. Charlie also asked Gary if he could send the list of topics to the Select Board.

Article: Adoption of Specialized Stretch Energy Code

Carolyn Britt, 1 Shagbark Woods, said they are discussing consistency with local and state plans. The efforts are underway statewide to pass the stretch code. 19 communities have so far passed it. This is an amendment to the stretch code that requires builders ensure buildings are fully wired for an electric conversion if they want to continue to use fossil fuels. They also require solar on the roof, only if the builder is continuing to use fossil fuels. Jim Bone, Building Inspector, said that prewiring homes for electric conversions is costly and impractical.

Michael D. left the meeting at 10:15.

Mike Johnson, New Mill Place, said he thinks what it really focuses on is ensuring the building is prewired to hold the capacity for a heat pump. The wiring to different parts of the house is normally just a 110 which is easy to wire when building construction is taking place as opposed to after the fact.

Dan Kelly, 6 North Main Street, said he practiced regulatory laws for 40 years. He does not understand how this Board could possibly deliberate this as it is proposed. They are being asked to adopt an entire regulatory scheme based on only a few examples. The wording also mentions "all future modifications" which means we have to comply with future modifications even though we don't know what they are. Dan said he would be very cautious going forward with this.

Carl said that is the same thing we did with the stretch code. It's just another iteration of a building code and it's not uncommon to adopt a building code and accept future modifications.

Maria Wilkens, 315 Linebrook Rd, co-chair of 350 MA Statewide Legislative Team and a member of the North Shore 350 MA chapter. Maria said in 2021 Governor Baker signed the 21st Century Road Map Bill which sets the benchmarks for 2050 net zero emissions. 30% of our emissions are coming from buildings.

Sarah Simon, 9 Farley Avenue, said when we adopted the stretch code it's because we opted to be a Green Community and there are grants associated at that. If we skimp on the front end of construction and don't provide opportunities for electric, we are not protecting our community and our future.

Dianne Halverson, 3 Palamino Way, said she rehabbed her house in 2003 and put a lot of things in the wall to allow the house to be updated and now that is no longer what is used. Technology changes quickly and this may be useless in the future.

Article: Drive-through Facilities

Brendan Conboy, Planning Director, Toni Mooradd, Planning Chair, and Jim Bone, Building Commissioner. Brendan said this is an amendment to the Zoning Bylaw would assign an accessory use to a drive-through facility. It's currently regulated under site plan approval but this would give the Planning Board the ability to approve or deny drive-through facilities. That would rectify a situation where it is currently allowed by right. Toni said they are looking at long term planning and want to make sure that the drive-through's that are in an area can sustain a drive-through. Linda asked where the prohibition is for drive-through fast food. Toni said it's in the table of regulations.

Article: Miscellaneous change to Nonconforming Height Restrictions

Jim said this article focuses on giving abutters a voice when neighbors ask for an allowance to build above the nonconforming height restrictions. Sending this to the ZBA makes a Public Hearing so that neighbors are able to voice their opinion. This is adding a layer of review to these types of projects.

Article: Miscellaneous Change to Fence Height Regulations

Currently you are allowed to put up . 6ft fence without a permit, and anything over 6 ft you need a permit. In 2019 the state went from 6 ft to 7 ft. By changing our bylaws, we would be aligning with the state. To build anything over 7 ft, you need a special permit and a permit from the ZBA. This would ensure abutters are notified.

Carl asked which article was pulled. Brendan said they pulled the ADU article because they think it deserves more attention holistically. They expect to bring it back at some point.

Article: Authorize Conservation Commission to Enter into Lease of Farm Fields at 275

Brendan said he is representing Beth O'Connor from Open Space. This is similar to the Mile Lane Lease, and because it is a 10-year Lease it needs to go before Town Meeting.

Article: Amending Tow Charter to Give Select Board Exclusive Authority to Appoint Members of Planning Board

Dan Kelly, 6 North Main Street, said he was able to get signatures from 145 voters within just a week. This would change the group that appoints people the Planning Board. It would change the Town Manager from the appointment authority to the Select Board. Dan explained that he thinks it would be a better idea for the Select Board to appoint the Planning Board because the Town Manager advocates for certain developments within town and that may not be appropriate and may be a conflict of interest. Stephen said he thinks it is out of bounds to suggest impropriety and he objects to the characterization. This would be a charter change which is a big deal. Dan said he thinks the town needs to have restored faith in the Planning Board after the Public Safety Committee project. If the Select Board appoints the members, people can watch the interview process and be a part of it more.

Gary Champion, 3 Palamino Way, said a few years ago the GSC did research on how this is usually done in other towns. It's about a 50/50 split of being elected or appointed, but it is very unusual for just one person to appoint the Planning Board.

VOTE: Motion to close the public Hearing, made by Charlie, seconded by Linda. Motion passed unanimously, 4-0

Sarah said the warrant will be back on the Select Board's agenda on September 5 and that night they'll be making recommendations on the articles.

10. Goal Setting Review – S. Player

Sarah said the Select Board had a goal setting session with a facilitator on August 14. Sarah suggested the Board vote on the top 5 goals and then assign each goal area to a member to work on writing specific action items. The Select Board will meet again on August 28 to discuss goals for the year. The top five areas are Select Board as Electric Light Commissioners, Select Board to exert leadership, reviewing boards' and committees' roles and responsibilities, funding and the financing plan for the water supply and infrastructure, and implementation of the affordable housing production plan/affordable housing creation. Charlie said he thinks that was the consensus and thinks that sounds like a good plan. Carl asked if we should wait until Michael is in attendance. Sarah said her hope was that they would come to the meeting on August 28 with draft goals. Sarah suggested they assign everyone one of those 5 goal areas to work on. That way we have something to work on and edit, and then when we come back together we can decide if they need to be combined or if there are any additional goals. Charlie will do the electric goal, Linda will do boards and committees roles and responsibilities. Carl will do the housing production, Sarah will do the leadership goal, and Michael will do water.

11. Vote United States Department of Agriculture (USDA) Proclamation – S. Player

Sarah said this is in the packet and was previously approved by Town Meeting. These are the interest-free loans that the ELD will be able to offer residents for sustainability upgrades. The final step of this process is for the Select Board to vote and approve a proclamation for the USDA.

VOTE: Charlie made a motion that the Chair sign a resolution for the Reinvest program with the USDA, seconded by Linda. Motion passed unanimously, 4-0.

12. Consent Agenda – S. Player

a. One Day Wine and Malt Application(s) –

- i. Beth Donhauser for Essex County Brewing Co./Ipswich Ale for Wood Fire Pizza Picnics at Appleton Farms, County Rd September 2, 9, 16, 17, 23, 30, 2023 and Appleton Farms Pizza Picnics on 10/7, 14, 15, 21, 28, 2023.
- ii. Sarah Blackstone for Ipswich Ale Brewery for Marini Farm Beer Gardens at 259 Linebrook Road on September 16, 23, 24, 30, and October 1, 2023, and Marini Farms Beer Night Event at 259 Linebrook Road on September 16, 2023.
- iii. Patricia A. Everitt for Chorus North Shore for Sunny's Retirement Celebration at Ascension Memorial Church, Dorman Gym, Boone Hall, 31 County Street on October 14, 2023.
- iv. Dan Clapp for 1634 Meadery, Rick Rousseau of Mill River Winery and Gary Rogers of True North Ale request the previously approved one-day wine and malt licenses for Castle Concert on August 10, 2023, be applied to September 7, 2023.

VOTE: Linda made a motion to approve the Consent Agenda, as presented in the packet, seconded by Charlie. Motion passed unanimously, 4-0

13. Approval of Minutes – S. Player

a. August 2, 2023 SB as Electric Light Comm. Bi-Board with Electric Light Subcommittee.

VOTE: Motion to approve the minutes of August 2, 2023 made by Carl, seconded by Linda. The motion passed unanimously, 4-0

14. Town Manager Report

Stephen said they received \$20k to offset the cost of rolling out our multifactor authentication system. The High Street sewer lining was successful and the lining was substantially cheaper than an open cut in the road.

15. Select Board Subcommittee Updates – S. Player

- There is a Water Wastewater Subcommittee meeting scheduled for September 6.
- The Affordable Housing Trust/Ipswich Housing Partnership met on August 10 to look at affordable housing funding sources and to research housing inventory data to better understand where there might be opportunities for affordable housing in town.
- The Shellfish Advisory Board met on August 8 and they voted to recommend extending the 300 lb. daily harvest limit for commercial permit holders, and suspending the commercial task program for the remainder of 2023. Those are regulation changes so we have to have a Public Hearing.
- The Electric Subcommittee met and Dylan and Jon made a wonderful presentation about projects that are underway.
- The Veterans Board finalized the job description and posting for the Veterans Services Position.

16. New/ future Business

- None

17. Adjourn – S. Player

VOTE: Motion to adjourn made by Carl, seconded by Linda. The motion passed unanimously, 4-0

Respectfully Submitted By
Alyson von der Esch
August 29, 2023