

Approved: 9-6-23
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IPSWICH CONSERVATION COMMISSION
Meeting Minutes
August 23, 2023

Pursuant to a written notice posted by the Town Clerk and delivered to all Conservation Commission members, a meeting was held Wednesday, August 23, 2023 at 7:00 p.m. via ZOOM. Members present were Chair William Paulitz, Vice-Chair Jennifer Hughes, Commissioners Sissy ffolliott, Catherine Carney-Feldman, Raymond Putnam, James (Jim) Stone and Jack Stone. Also present were Agent Jenna Pirrotta and Recording Secretary Odile Breton. Please note ICC votes are done by roll call.

DEFINITION INDEX:

ACEC – Area of Critical Environmental Concern
ANRAD - Abbreviated Notice of Resource Area Delineation (WPA Form 4A)
BOH – Board of Health
BVW - Bordering Vegetated Wetland
Bylaw – Ipswich Wetlands Protection Bylaw (Ch. 224)
COC – Certificate of Compliance (Request for COC = WPA Form 8A; COC = WPA Form 8B)
CR – Conservation Restriction
CZM – MA Office of Coastal Zone Management
DCR - Department of Conservation and Recreation
DEP – MA Department of Environmental Protection
DPW- Ipswich Department of Public Works
EC – Emergency Certificate
EO – Enforcement Order (WPA Form 9)
ICC – Ipswich Conservation Commission
LIAU – Land in Agricultural Use
LSCSF – Land Subject to Coastal Storm Flowage
LSP – Licensed Site Professional
NOI – Notice of Intent (WPA Form 3)
NBZ – No-Build Zone, per Ipswich Wetlands Protection Bylaw
NDZ – No-Disturbance Zone, per Ipswich Wetlands Protection Bylaw
O & M Plan – Operations and Maintenance Plan: An O&M plan is an indication that a facility is in continued compliance with applicable regulations and permit conditions
OOB – Order of Conditions (WPA Form 5)
ORAD – Order of Resource Area Delineation (WPA Form 4B)
RDA – Request for Determination of Applicability (WPA Form 1) (*below is a list of possible outcomes for RDAs; all issued on WPA Form 2*)
 Negative #2 Determination (NDA) – This is an approval for work in in resource areas
 Negative #3 Determination (NDA) – This is an approval for work in in buffer zones
 Negative #5 Determination (NDA) – This is approval for work that meets the requirements of an exception under the WPA
 Negative #6 Determination– This is an approval for work under the Ipswich Wetland Protection Bylaw
 Positive Determination – This is a denial requiring an NOI to be filed should the applicant wish to pursue
RPA - Riverfront Protection Act
SWM – Storm Water Management
SPP – Small Projects Permit
WPA – Massachusetts Wetlands Protection Act (310 CMR 10.00 *et seq.*)
ZBA – Zoning Board of Appeals

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Citizen's Queries: None noted.

Matters Being Continued to FUTURE Sessions at the Applicant's Request:

MATTER: 36-1233: 28 Old England Road. Blessington (Graham). COC. <i>Cont. from 8/9/2023</i>
DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ None.</p>
MATTER: 36-1417: 173 Linebrook Road (Phase 2 – Roadway Only). Symes Associates (Williams & Sparages). COC. <i>Cont. from 8/9/2023</i>
DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ None.</p>
MATTER: 36-1415: 173 Linebrook Road (Phase 2 – Lot 21). Symes Associates (Williams & Sparages). COC. <i>Cont. from 8/9/2023</i>
DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ None.</p>
MATTER: 36-1416: 173 Linebrook Road (Phase – Lot 20). Symes Associates (Williams & Sparages). COC. <i>Cont. from 8/9/2023</i>
DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <p style="text-align: center;">♦ A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p style="text-align: center;">❖ None.</p>
MATTER: 36-1531: 36 Linebrook Road. Town of Ipswich, Town Manager (Gallante Architect Studio). NOI to construct a new multi-story building with associated appurtenances. Stormwater Management Permit Application to construct a new-multi story building with associated appurtenances and stormwater management system. <i>Cont. from 8/9/2023</i>

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DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>

MATTER: 36-1235: 189 High Street. Tassar LLC. COC. <i>Cont. from 7/12/2023</i>
DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed unanimously.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>

MATTER: 36-1510: 24 Lakemans Lane. Haynie (Meridian). COC. <i>Cont. from 7/12/2023</i>
DISCUSSION: The matter is being continued without discussion at the applicant's request.
MOTION: <ul style="list-style-type: none"> ◆ A motion was made by Commissioner Jim Stone to continue to November 1, 2023 (at a meeting via ZOOM). The motion was seconded by Commissioner Putnam and passed with 6 votes (Hughes experienced technical issues).
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>

Courtesy Position for Town Projects

MATTER: Ipswich Mills Dam Removal. Expanded Environmental Notification Form review. <i>New</i>
DISCUSSION: Present was Neil Shea, Ipswich River Watershed Association. Shea provided a presentation on the proposed project to remove a dam. Shea said the project was submitted to MEPA (Massachusetts Environmental Policy Act) and is open for 30 days for comments. If the MEPA process goes well, the project will come before the ICC as an ecological restoration project. Carney-Feldman suggested placing the FAQs in the local newspaper.
MOTION: <ul style="list-style-type: none"> ◆ No action required for the presentation.
ACTION ITEMS / SPECIAL INSTRUCTIONS: <ul style="list-style-type: none"> ❖ <i>None.</i>

Requests for Determination of Applicability:

MATTER: 3 Intervale Way. Karsada. RDA to remove and replace existing rear deck and replace front stair decking and railings. <i>New</i>
DISCUSSION: Present was Attorney Peter Ross representing the Karsadas. Attorney Ross explained the project and noted the poor, unsafe condition of the existing deck. There is no expansion proposed. Work in front of the house has been approved by the Building Inspector and no digging is proposed. A subdivision plan (from 1990) was presented and the wetlands line is noted on the plan. Pirrotta visited the site and said sonotubes are in place. Pirrotta

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suggested adding conditions to remove yard waste near the wetlands and a post construction inspection from the conservation agent. No public comment noted.
MOTION: <p align="center">◆ A motion was made by Commissioner Carney-Feldman to issue an NDA (checking box #3 and #6) with added conditions for yard waste removal and post construction inspection. The motion was seconded by Commissioner Jim Stone and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>
DOCUMENT LIST: RDA application dated 8-3-23

Minor Modifications (MM) and Extensions to Order Of Conditions:

MATTER: 36-1414: 173 Linebrook Road (33 Dow Brook Circle) Geller. MM after the fact construction of 14 x 16 foot patio. <i>New</i>
DISCUSSION: Present was Henry Geller (owner/applicant). The original proposed project was within the 100 ft. buffer but outside the NBZ. Paulitz said the dimensions need to be added to the plan (dimension of patio and distance from the home). Pirrotta noted the dimensions are included in the narrative and will be added to the plan. The patio is 15 ft. away from the home and is 14 ft. x 16 ft. in size. Hughes commented that the materials don't look permeable and recommended a note to the file. No public comment noted.
MOTION: <p align="center">◆ A motion was made by Commissioner ffolliott to approve the minor modification as presented. The motion was seconded by Commissioner Hughes and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>
DOCUMENT LIST: Minor Modification filing dated 8-14-2023

MATTER: 36-1287: 56 Paradise Road, Miles River Sand and Gravel. (DeRosa Env.). MM for phragmites treatment. <i>New</i>
DISCUSSION: Present was Mike DeRosa (DeRosa Environmental). An aerial view of the site was presented. DeRosa pointed out an area where successful phragmites treatment has occurred and pointed out a proposed new area to treat by a man-made pond. The original project was filed as an ecological restoration project. An herbicide is proposed using backpack sprayers. Hughes is concerned about the MM since MassDEP did not review it. DeRosa noted the project expansion to address phragmites was presented at a previous meeting under a citizen query. Hughes questioned the proposed herbicide since it is not an approved herbicide for aquatic use. Hughes said the applicant must use a State approved herbicide. DeRosa noted the applicant still needs to get the MassDEP permit for the project. No public comment noted. (It was determined that the proposed herbicide was on the list approved for aquatic uses.)
MOTION: <p align="center">◆ A motion was made by Commissioner Carney-Feldman to approve the minor modification, with conditions for the applicant to use a State approved herbicide for aquatic use and to provide the Conservation Office with a copy of the State issued permit before the expanded phragmites project begins. The motion was seconded by Commissioner Jim Stoen and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>

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DOCUMENT LIST:

Minor Modification filing dated 8-14-2023

MATTER: 36-1455: 10 North Ridge Road. McNiff. Extension request. *New*

DISCUSSION: The applicant was not present. Pirrotta said the request is for a two-year extension but the ICC usually approves a one-year extension. The extension is for monitoring purposes. No public comment noted.

MOTION:

◆ **A motion was made by Commissioner Ffolliott to approve a one-year extension. The motion was seconded by Commissioner Putnam and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

DOCUMENT LIST:

Extension request dated 8-15-2023

Abbreviated Notice of Resource Area Delineation (ANRAD):

MATTER: 36-1534: 40 and 42 Chattanooga Road. McKegney (Epsilon). Abbreviated Notice of Resource Area Delineation for confirmation of delineated wetland resource areas. *Cont. from 8/9/2023*

DISCUSSION: Present was Greg Hochmuth (Epsilon Associates). Hochmuth said the wetlands were delineated and the resource areas are captured on the ANRAD plan. Pirrotta agreed with the wetland line documented.

Public Comment: Linda Riley, 40 Bunker Hill Road, noted tremendous drainage off of Bunker Hill Road and there are phragmites all around the area. She is concerned about the area due to all the water draining to that location. The road needs improvement. Paulitz explained the matter before the Commission is to approve the wetland delineation only. If the applicant wants to build on the site, they will have to file a Notice of Intent application. Hughes suggested discussing the concerns with the Town Planner.

MOTION:

◆ **A motion was made by Vice-Chair Hughes to close the public hearing and issue an Order of Resource Area Delineation as Accurate for wetland (includes flags A1 through A25, B1 through B7, B7 through B8a, B8a through B8h). The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

Documents: Revised Plan prepared by Williams & Sparages dated 8-16-2023

New Notices of Intent (NOI) and Formal Amendments (FA):

MATTER: 36 -1536 : 18 Pine Swamp Road. Homan (Rimmer). NOI for construction of a new single-family home with associated utilities and septic system. *New*

DISCUSSION: Present were Mary Rimmer (Rimmer Environmental) and Dan MacRitchie (DC MacRitchie Engineer). Rimmer presented the site plan and identified the wetland line. There is no proposed building in the 50 ft. NDZ and 15 ft. NBZ. The proposed building is up to the 15 ft. NBZ. MacRitchie will revise the stormwater management report for the next meeting. The proposed septic system has not yet received Board of Health approval. Paulitz suggested testing soils. Rimmer noted the NDZ will be marked every 50 feet with posts and markers. Hughes asked about mechanical units (AC), bulk heads and other apurtenances. The building is up against the 15 ft. NBZ line and nothing can be added off the back of the house. MacRitchie to add details to the plan. Hughes asked if setback relief can be requested from the ZBA to move the house away from the 15 ft. NBZ. MacRitchie said that would be discussed with the owner. Rimmer noted it is a 4-acre lot and 10% of the lot will be cleared for development.

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No public comment noted. (Mr. Sneer interrupted during discussion of the use of gravel for the driveway without identifying himself and spoke over the chair and vice chair).

MOTION:

◆ **A motion was made by Commissioner Ffolliott to continue to September 6, 2023. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

Documents: NOI filing application dated 8-7-2023; revised plan prepared by DC MacRithcie dated 8-8-2023

MATTER: 36-1535: 45 Heartbreak Road. Patrick (DeRosa). NOI for addition to single-family home. *New*

DISCUSSION: Present were Carolyn Savarese and Bill Patrick (owners/applicants) and Mike DeRosa (DeRosa Environmental). The project proposes an addition to an existing single-family home. A portion of the home will be removed and rebuilt in the same footprint. An attached shed and brick patio are proposed to be removed. Approximately 191 sq. ft. of disturbance will be removed from the buffer zone. The area of the brick patio will be re-vegetated. DeRosa reviewed the proposed native plant listing. Erosion controls will be placed along an exterior wall. ICC reviewed draft OOC. Hughes asked if Pirrotta reviewed the wetland delineation. Pirrotta visited the site in April 2023 and the flags were not in. Hughes said the wetland line should be confirmed before any approvals. No waivers are requested. No public comment noted.

MOTION:

◆ **A motion was made by Vice-Chair Hughes to continue to September 6, 2023. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

Documents: NOI filing application dated 8-9-2023 prepared by DeRosa Env.

Requests for Certificates of Compliance:

MATTER: 36-1234: 10 River Road. Gorham (DeRosa). COC. *New*

DISCUSSION: Present was Mike DeRosa (DeRosa Environmental). The property is on Little Neck. The as-built plan was completed. A letter certifying the project was completed in substantial compliance by Adam Donohue (Registered Professional Land Surveyor). The letter noted six deviations which DeRosa reviewed. Larry Graham (H. L. Graham & Associates) confirmed the drainage was working as approved. Pirrotta noted the site was stable and the deviations appear minor. Paulitz requested additional information on the drainage system. Hughes asked if there is an O & M plan associated with the drainage system. The OOC was issued in 2014 and is expired. No O & M plan is included in the OOC. Hughes said the applicant should file an after the fact RDA for the patio that was not on the approved plan. The applicant to file an RDA for deviations to the plan.

MOTION:

◆ **A motion was made by Commissioner Carney-Feldman to continue to September 6, 2023. The motion was seconded by Commissioner Ffolliott and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *Applicant to file an RDA.*

Documents: COC filing application dated 8-9-2023 prepared by DeRosa Env.

MATTER: 36-1199: 13 Plains Road. Ciardiello. COC. *New*

DISCUSSION: Pirrotta visited the site. The OOC was issued in 2013. NDZ markers were reviewed and they were missing plaques. Hughes said the NDZ plaques need to be installed before issuing the COC. Commissioner Ffolliott brought up concerns about the possibility that the highly invasive plant black swallowwort might have been

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introduced as one of the photos taken by agent Pirrotta clearly showed some seed pods in an area and that it should be properly removed.

MOTION:

◆ **A motion was made by Commissioner Putnam to continue to September 6, 2023. The motion was seconded by Vice-Chair Hughes and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

Documents: COC filing application and plan prepared by Dohohoe Survey dated 7-25-23

Enforcement Matters:

MATTER: 257 Topsfield Road. Potential violation for unpermitted clearing activities. *Cont. from 8/9/2023*

DISCUSSION: Present was Mike DeRosa (DeRosa Environmental). DeRosa provided an update. An aerial view of the site was presented and DeRosa pointed out an area that was cleared for agricultural purposes. DeRosa looked into wetlands on the site and described the hydrology of the area. DeRosa is planning to look at soils and vegetation next week. Pirrotta noted this is a potential violation for clearing that exceeds stormwater management regulations. DeRosa anticipates an ANRAD filing.

MOTION:

◆ **A motion was made by Commissioner ffolliott to continue to September 20, 2023. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 375 Linebrook Road. Enforcement for vegetation removal and stone placement. *Cont. from 6/21/2023*

DISCUSSION: Present were Brian Colleran (Ecological Land Mgt.) and Ryan Snee (owner). Colleran called in from Maine where he was on vacation to present the restoration plan and completed wetland delineation.. Colleran noted 13 tree stumps and proposes to plant 20 trees and blueberry bushes. Trees will be planted in September 2023. The gravel beach will be removed by hand raking. Carney-Feldman requested time to review the plan since it was received today. Paulitz said the ICC does need to review the plan and Pirrotta needs to visit the site. Colleran suggested addressing the invasive species under the EO. He said the bittersweet is very thick on the property. Paulitz said the plan needs to be marked up with the planting locations and provide that information to ICC. Snee asked what he did wrong (after it had been explained several times previously) and noted he is spending money to remove invasive species. He asked what protection the Town is providing to his property. Hughes suggested bringing MassDEP into the matter so all parties understand the Wetlands Protection Act.

MOTION:

◆ **A motion was made by Commissioner Jim Stone to continue to September 6, 2023. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.**

ACTION ITEMS / SPECIAL INSTRUCTIONS:

❖ *None.*

MATTER: 43 Boxford Road. Potential violation for stone wall and floating dock. *Cont. from 7/12/2023*

DISCUSSION: Present was Bill Massos (owner). Massos met with Pirrotta and provided an update on the work. Pirrotta noted the removal of piles and stones. A Helix anchor was used for the floating dock.

MOTION:

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<p>◆ A motion was made by Commissioner Carney-Feldman to issue a Return to Compliance letter. The motion was seconded by Commissioner Putnam and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS: Documents: Email from owner dated 8-18-23</p>
<p>MATTER: 18 North Ridge Road. Enforcement for cutting vegetation on coastal bank. <i>New</i></p>
<p>DISCUSSION: No one was present for the matter. An EO was issued for a restoration plan and to attend this meeting. The property has an open OOC (expired). Hughes suggested requesting the owners to appear at the September 6, 2023 ICC meeting. Putnam is concerned about the gray water discharge from the home laundry and suggested alerting the Health Department.</p>
<p>MOTION:</p> <p>◆ A motion was made by Vice-Chair Hughes to amend the Enforcement Order requesting owners to appear at the September 6, 2023 ICC meeting. The motion was seconded by Commissioner Jim Stone and passed unanimously.</p> <p>◆ A motion was made by Commissioner Jim Stone to continue to September 6, 2023. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>None.</i></p>
<p>MATTER: Little Neck Condominium Trust. Potential violation for boat storage and site-wide stormwater management. <i>Cont. from 8/9/2023</i></p>
<p>DISCUSSION: Pirrotta sent a letter to the property manager. Hughes suggested getting photographs of the boat and kayak storage. The boats and kayaks need to be removed from the dunes and coastal bank. This is the second violation and future violations will result in fines.</p> <p>A master stormwater management plan is needed to solve issues. ICC cannot approve further projects on Little Neck without a master stormwater management plan. ICC has requested a master stormwater management plan from the Trust. Hughes said the ICC has been seeking a commitment from the Trust for a master stormwater management plan for several years. Paulitz suggested giving the Trust until the end of the calendar year to prepare and present a plan. Pirrotta to draft a letter to the Trust.</p>
<p>MOTION:</p> <p>◆ A motion was made by Vice-Chair Hughes to authorize Agent Pirrotta to send letters regarding the discussed matters to Little Neck Condominium Trust. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.</p> <p>◆ A motion was made by Commissioner ffolliott to continue to September 6, 2023. The motion was seconded by Commissioner Jack Stone and passed unanimously.</p>
<p>ACTION ITEMS / SPECIAL INSTRUCTIONS: ❖ <i>Pirrotta to send letters regarding boat/kayak storage and master stormwater management plan.</i></p>
<p>MATTER: Ipswich Bay Yacht Club (IBYC). Potential violation for cutting on the coastal bank. <i>New</i></p>
<p>DISCUSSION: Pirrotta recommends issuing an EO to cease activity, prepare a restoration plan and to contact the Conservation Office. Hughes noted IBYC has permission to clear the area near the gas (fuel) tanks. Hughes suggested</p>

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getting IBYC to vegetate the coastal bank appropriately to render maintenance/mowing of the bank unnecessary. A planting plan should be submitted by September 13, 2023 to review for the September 20, 2023 ICC meeting.
MOTION: <p align="center">◆ A motion was made by Commissioner Ffolliott to issue an EO for the property owner to attend the September 20, 2023 ICC meeting and to provide and present a coastal bank restoration plan for the September 20, 2023 ICC meeting. The motion was seconded by Commissioner Jim Stone and passed unanimously.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>Pirrotta to issue EO.</i></p>

Other Business:

MATTER: Shade Tree Beautification Committee (STBC). Native tree list review.
DISCUSSION: Pirrotta explained the Shade Tree Beautification Committee prepared a native tree list and suggested that all Town boards and committees use one master list. STBC is looking for feedback on the list. Carney-Feldman noted the list is extensive. Hughes said the list should not supersede approved State or Federal lists that the ICC relies on for regulatory purposes. Hughes noted some species on the list are illegal to plant and stronger language is needed. Hughes and Carney-Feldman to review the list and provide feedback by the end of September 2023.
MOTION: <p align="center">◆ No action needed.</p>
ACTION ITEMS / SPECIAL INSTRUCTIONS: <p align="center">❖ <i>None.</i></p>

Approval of Minutes: August 9, 2023

◆ A motion was made by Vice-Chair Hughes to approve the minutes as drafted/amended. The motion was seconded by Commissioner Carney-Feldman and passed unanimously.

Adjournment:

Prior to adjournment, Paulitz requested that Turner Hill monitoring reports be forwarded to all ICC members. Agent Pirrotta did so shortly after the meeting.

◆ A motion was made by Commissioner Jack Stone to adjourn at 10:28 p.m. The motion was seconded by Commissioner Putnam and passed unanimously.

Respectfully submitted,

Odile Breton
Recording Secretary

These minutes are the summary of a taped or video-recorded meeting and of secretarial notes. As such, the Ipswich Conservation Commission reserves the right to supplement these minutes with tapes and vice versa, to reflect the proceedings. The Ipswich Conservation Commission does not guarantee the quality of the tapes or video-recording, nor does it exclusively rely upon them.