



# TOWN OF IPSWICH

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## IPSWICH, MASSACHUSETTS 01938

Department of Planning and Development

25 Green Street

Ipswich, Ma 01938

Affordable Housing Trust Fund Board

Meeting Minutes

November 4<sup>th</sup>, 2021 4:00pm

Zoom meeting

**Attendees:** James Warner, Sarah Player, Michael Jones, Binni Hackett

**Guests:** none

**Staff:** Caja Johnson

**Call to Order:** Quorum established for the AHTFB

**Meeting called to order:** 4:00pm

**Citizens Queries:** none

**Adopted Minutes:** none

**First Time Home Buyers Down payment Assistance (Adams and Tersolo family):** Johnson opens up discussion with some background information on 6 Safford Street. She has reviewed the application and determined that this family is income eligible. Jones and Warner inquire about the specific amount and Johnson suggests the full, maximum down payment assistance amount of \$10,000. Player inquires about the program policy and guidelines. Hackett and Jones discuss ways to advertise so that more people are utilizing this program. Warner motions to grant the applicant \$10,000 for the first time homebuyer assistance program, contingent upon the checklist of documents being received as well as the program policy guidelines implemented. Jones seconds. Hackett, yes. Player, yes. Jones, yes. Warner, yes. Unanimous

**New Business:** none

**Meeting Adjourned** 4:30pm