

Town of Ipswich
Annual Town Meeting
Tuesday - May 8, 2018 - 7:00 PM

WARRANT

ESSEX, ss

To the Constable of the Town of Ipswich in said County:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify the inhabitants of the Town of Ipswich qualified to vote in Town affairs to meet in the IPSWICH MIDDLE SCHOOL/HIGH SCHOOL, 134 High Street in said Ipswich, on TUESDAY, THE EIGHTH DAY OF MAY, 2018, at 7:00 o'clock in the evening, then and there to act on the following articles, viz:

ARTICLE 1 – Consent Calendar

Requested By: Select Board

To see if the Town will vote:

- (1) To fix the annual salary and compensation of all elected Town Officers as follows: Town Moderator: \$250.00; Board of Selectmen: member \$750.00; Chairperson \$1,000.00; School Committee: member \$ 200.00;
- (2) To transfer the sum of \$325,000 as a payment-in-lieu of taxes from the Electric Light Department;
- (3) To hear reports from the Commuter Rail Committee, the Hall-Haskell Committee, and the Open Space & Recreation Committee, and to continue these as standing committees of Town Meeting;
- (4) To authorize the Board of Selectmen to temporarily appoint a member of said Board as Acting Town Manager for a limited period of time not to exceed the date of the 2019 Annual Town Meeting for purposes of vacation, leave, or absence in accordance with M.G.L. Chapter 268A, Sections 20 and 21A;
- (5) To establish the following expenditure limitations for the revolving funds authorized in § 15-29 of the Town Bylaws for FY2019:
 - a. Town Wharf Revolving Fund: \$10,000;
 - b. Beautification Fund: \$5,000;
 - c. Public Health Fund: \$5,000;
 - d. Sanitary Housing Fund: \$7,000;
 - e. Food Inspectional Services Fund: \$22,000;
 - f. Council on Aging Fund: \$100,000;
 - g. Historical Commission Fund: \$5,000;
 - h. Town Hall Custodial Services Fund: \$20,000; and
 - i. Shellfish Enhancement Fund: \$15,000; and
 - j. Electric Vehicle Charging Fund: \$1,000; and
 - k. Health Reimbursement Fund: \$98,000.
- (6) To authorize the payment of any unpaid bills from prior years, if necessary;
- (7) To amend the Town's action taken under Article 3 of the May 9, 2017 Annual Town Meeting (FY 2018 Municipal Operating Budget) by transferring from available funds, if necessary; and
- (8) To appropriate a sum of \$440,678, or a greater or lesser sum, from the state for highway improvements under the authority M.G.L. Chapter 90, or any such applicable laws, and to authorize the Board of Selectmen, if necessary, to apply for, accept and borrow in anticipation of state aid for such projects.

ARTICLE 2 – Finance Committee Election

Requested By: Select Board

To see if the Town will vote to appoint one [1] member of the Finance Committee for three [3] years, or to take any action relative thereto.

ARTICLE 3 - FY 2019 Municipal Budget

Requested By: Select Board

To see if the Town will vote to hear and act upon the reports of the Board of Selectmen and Finance Committee relative to the Fiscal 2019 municipal budget, and to raise, appropriate, transfer money from available funds, and change the purpose of the unexpended balances of prior appropriations, all to be used for the ensuing year's operations, including the compensation of elected Town officers,

and to authorize the Town to enter into lease-purchase contracts for equipment having a term of five years or less; or to take any other action relative thereto.

ARTICLE 4 – FY 2019 School Budget

Requested By: School Committee

To see if the Town will vote to hear and act upon the reports of the School Committee and Finance Committee relative to the Fiscal 2019 School Department budget and to raise, appropriate, or transfer money from available funds (including the Education Stabilization Fund), and change the purpose of the unexpended balances of prior appropriations, all to be used for the ensuing year's operations, including entering into lease-purchase agreements having a term of five years or less for a school bus and/or for other purposes; and to act upon a request to reauthorize existing revolving funds pursuant to state law; or to take any other action relative thereto.

ARTICLE 5 – New Elementary School Funding

Requested By: School Building Committee

To see if the Town will vote to appropriate, borrow or transfer from available funds, the sum of \$69,406,719 to be expended under the direction of the School Building Committee for a new consolidated elementary school to be constructed at the Paul F. Doyon Memorial School site, a 17.2-acre site located at 216 Linebrook Road in Ipswich to replace both the Winthrop Elementary School, currently located at 65 Central Street, and the Doyon Elementary School. The new 123,900 square foot, elementary school building, which shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), will accommodate 775 students in grades K-5. Upon completion of the new school building, the existing Doyon School building will be demolished and fields will be constructed in the area that the Doyon School currently occupies. The Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the Project shall not exceed \$27,132,165; the total maximum grant amount determined by the MSBA. Any vote to incur debt under this Article shall be subject to an affirmative ballot vote to exclude the principal and interest thereon from the tax levy limit, in accordance with Chapter 59, Section 21C(k) ("Proposition 2½").

ARTICLE 6 – FY 2019 Whittier Regional High School Budget

Requested By: Whittier RVTHS Representative

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$520,000, or a greater or lesser sum, to cover the Town's share of the ensuing year's annual operating and debt service expenses of the Whittier Regional Vocational Technical High School; or to take any other action relative thereto.

ARTICLE 7 – FY 2019 Essex County Technical Institute Budget

Requested By: Select Board

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$189,000, or a greater or lesser sum, to cover the Town's share of the ensuing year's annual operating and debt service expenses of the Essex County Technical Institute; or to take any other action relative thereto.

ARTICLE 8 – Transfer of FY 2018 Appropriated Budget Funds to Educational Stabilization Fund

Requested By: School Committee

To see if the Town will vote to transfer available funds from FY 2018 school budget to the Educational Stabilization Fund or take any action relative thereto.

ARTICLE 9 – Transfer FY 2018 Budget Funds to Special Education Reserve Fund Requested By: School Committee

To see if the Town will vote to transfer available funds from FY 2018 school budget to the Special Education Reserve Fund or take any action relative thereto.

ARTICLE 10 – Annual Capital PlanRequested By: Select Board and School Committee

To see if the Town will vote to transfer from the Capital Stabilization fund the sum of \$175,615, from Free Cash the sum of \$1,045,000, from Overlay Surplus the sum of \$125,000, from the Fire Pumper Set-Aside fund the sum of \$51,084 and raise and appropriate the sum of \$65,025 for the following purposes, and that any remaining funds be transferred to the Capital Stabilization Fund:

IT:

Computer Replacement	\$20,000
IT Security Risk Assessment (Shared with Utilities)	\$15,750
Email Migration to the Cloud (Shared with Utilities)	\$35,508

SCHOOLS:

Payne Building Parking Lot Repair	\$35,000
SPED Vehicle	\$12,000
Wind Turbine Gear Box Set-Aside	\$20,000
Technology: User Equipment	\$100,000
Replace Carpeting in Classrooms	\$11,000
HVAC/Boiler Repair	\$50,000
Cafeteria/Gym Repair	\$25,000
MS/HS Upgrade Phone/PA/Clock and Bell System	\$35,914
Replace Flooring – carpet	\$85,500
Tennis Court Repairs	\$38,000
Scoreboards/Shot Clock	\$25,000

BUILDINGS:

Town/School Facilities Assessment (RFP Preparation Only)	\$12,000
Replacement of Single Pane Windows	\$40,000
Reroof Garage/Exercise Room Area	\$20,000
Renovate Offices (Deputy Chief)	\$30,000
Pony Express Improvements	\$35,000
Emergency Generator Replacement	\$120,000

EQUIPMENT:

PW-53 Loader	\$34,605
PW-47 Mack Dump/Wing	\$36,567
PW-46 Ford Dump Truck	\$35,108
PW-45 F650 Dump	\$29,270
PW-56 Bucket Truck	\$43,500
PW-51 F250 Pick-up	\$35,000
52" Zero Turn Mower	\$10,000
Replace 1991 John Deere 970 Tractor	\$35,000
E-4 Class A Pumper Truck	\$95,501
E-2 1992 Replacement Pumper	\$95,501
Radio Infrastructure (and New Repeater)	\$80,000
Motorola Radio Upgrade	\$25,000
Voting Booths	\$11,000

ECONOMIC DEVELOPMENT:

Downtown Riverwalk Extension	\$75,000
Comprehensive Plan Update	\$30,000
Resiliency Planning	\$25,000

Or to take any action relative thereto.

ARTICLE 11 – Water Main ReplacementRequested By: Select Board as Water Commissioners

To see if the Town will vote:

(1) to appropriate the sum of \$1,500,000 to survey, design, permit and construct improvements to the Town's water distribution system; and

(2) to raise this appropriation by authorizing the Treasurer, with the approval of the Select Board (Board of Water Commissioners), to issue bonds or serial notes under the provisions of Massachusetts General Laws Chapter 44, as amended;

or

(3) to take any other action relative thereto

ARTICLE 12 – Town Farm Road Sanitary Sewer Extension

Requested By: Citizen Petition – Richard Kallman, et al

To see if the town will vote:

To approve the construction of an extension to the sanitary sewer system in the area of 7 Town Farm Road to 17 Locust Road, said extension being in excess of 500 lineal feet, consistent with the provisions of General Bylaws Chapter XV, Section 16; said extension shall be designed in accordance with the rules and regulations of the Ipswich Wastewater Department, the technical design to be approved by the Town’s Wastewater Department, and subject to all permits and approvals necessary.

ARTICLE 13 – Public Safety Building Study

Requested by: Public Safety Building Committee

To see if the Town will vote to transfer from Free Cash and to authorize the expenditure of up to \$140,000, and no more, for a feasibility study of new public safety facilities to replace the current police and fire stations.

ARTICLE 14 – Stabilization Funding

Requested By: Select Board

To see if the Town will vote to transfer the sum of \$15,000 from Free Cash to the Stabilization Fund, or take any other action relative thereto.

ARTICLE 15 - Other Post-Employment Benefits Funding

Requested By: Select Board

To see if the town will vote to raise and appropriate the sum of \$70,500 and to transfer the sum of \$152,433 from Free Cash and to transfer said sums to the OPEB Trust Fund, or take any action relative thereto.

ARTICLE 16 – Revisions to Central & General Business Districts Zoning

Requested By: Planning Board

(~~strikethrough~~ = language to be deleted; **bold italics** = new language.)

To see if the Town will vote to amend the Protective Zoning Bylaw of the Town of Ipswich as follows:

(1) Amend Section VI by:

a) revising footnote 11 to subsection “B. Table of Dimensional & Density Regulations” as follows:

“11. The Planning Board may increase the number of dwelling units Multi-family dwellings or developments that: ***(1)*** provide at least 20% of the additional dwelling units allowed under this footnote as affordable (as defined in Section IX.I.3.a.i); ***(2)*** ***provide at least 20% of the additional dwelling units allowed under this footnote as affordable to households earning less than 80% of the Area Median Income and another 10% as affordable to households earning between 60% and 120% of the Area Median Income;*** or ***(3)*** which pay a \$20,000 affordable housing fee for each unit allowed under this ***footnote while satisfying the 10% affordability requirements of IX.I.3.a.i. for the total number of units in the development,*** will satisfy the public benefit requirement.... Under no circumstances shall the Planning Board allow less than the following minimum lot area for multi-family dwellings, multi-family residential development, and mixed residential/business uses ...: In the CB and GB Districts, 5,000 square feet (s.f.) plus 2,000 s.f. per unit for multi-family, and ... 3,000 s.f. ***for the first unit in each district,*** plus ~~4,500~~ ***750 and 1,000*** s.f. ~~per~~ ***for each additional unit, respectively,*** for residential mixed uses....

b) revise subsection G.2.f. as follows:

“f. In the CB ***and GB*** Districts, by special permit, the Planning Board may allow a four story building, provided that the building height does not exceed forty-five feet.”

(2) Amend Section VII by:

a) revising subsection “H. Location of Parking Facilities” as follows:

“All required parking... shall be provided on the same lot... for which they are required; ... if sufficient spaces are unavailable..., the Zoning Board of Appeals may authorize by special permit an alternative location for non-residential parking **in all applicable districts, and residential mixed use parking in the CB and GB Districts**, subject to the following provisions:

1. The lot to be utilized for parking shall be in the same legal ownership as the lot served either by, or by long-term lease, ~~no less than thirty (30) years in duration~~. If the lot is leased, the terms of the lease shall be subject to the Zoning Board of Appeal's approval as to form and duration....
- b) revising subsection “I. Municipal Parking Lot Exemption” as follows:

“Business uses need not provide off-street parking if they are located in the Central Business (CB) District or within 500 feet of either the municipally-owned parking spaces in the ~~Market Hammatt Street~~ **Hammatt Street** Parking Lot ... or the Elm Street/~~South Main Street~~ **South Main Street** Municipal Parking Lot **Residential mixed uses located anywhere within the CB District or in the General Business (GB) District within 500 feet of the aforementioned parking lots, may, by Planning Board special permit, be exempted from the on-site parking requirement, in whole or in part, provided the Board finds that granting a full or partial exemption is not contrary to the public interest, subject to any condition it deems necessary to achieve that objective.**”; or to take any other action relative thereto.

ARTICLE 17 – Open Space Zoning Revisions

Requested By: Planning Board

(~~struckthrough~~ = language to be deleted; **bold italics** = new language.)

To see if the Town will vote to amend Section IX.A of the Ipswich Protective Zoning Bylaw as follows:

- (3) Revise subsection “2. Applicability, a. Base Density” as shown below:

“Any proposed development ... which would create six or more single-family ... dwellings, on a property or set of commonly-owned contiguous properties containing a minimum of four (4) acres...shall be required to submit a special permit application to the Planning Board for Open Space Preservation (Cluster) Zoning... in accordance with ... this subsection. **For purposes of this subsection, contiguous properties include those that are separated by a road or way, provided the properties have at least five hundred feet of directly opposing frontage on the same segment of the road or way.** The applicant may also submit...”; and

- (4) Revise subsection “6. Common Driveways” as shown below:

“Common driveways serving no more than ~~five~~ **eight** residential lots are allowed in Open Space Preservation Zoning Developments...”

or to take any other action relative thereto.

ARTICLE 18 – Election of Planning Board Members

Requested By: Citizen Petition – KelleyJane Kloub, et al

To see if the Town will vote to change Section 5 and 13 of the Town Charter to read as follows:

SECTION 13 Boards and Offices to be Appointed by the Town Manager.

The following boards or offices in existence at the time of acceptance of this act shall continue in force and effect: ~~Planning Board~~, Board of Assessors, Town Counsel, Civil Defense Director, and Safety Director. Members of said boards or offices holding office at the time of acceptance of this act shall serve out their appointed terms, and future appointments shall be made by the Town Manager. If for any reason a vacancy occurs in any of these boards or offices, the vacancy shall be filled for the unexpired term by appointment by the Town Manager. The director of the Ipswich public library shall be appointed by the town manager with the approval of the board of library trustees. The town manager may remove the director of the Ipswich public library, with the approval of the board of library trustees, for just cause, following a hearing.

(As amended by order under General Laws Chapter 43B, Section 10, adopted by vote of Town Meeting April 6, 1998; approved by the voters on April 13, 1998; approved by the Attorney General on May 7, 1998; effective June 4, 1998

Charter: SECTION 5 Other Elective Boards and Offices.

In addition to the Board of Selectmen, the registered voters of the Town shall elect a moderator, a constable, a school committee of seven members, **Planning board of five members**, and a housing authority of five members, each to be elected in accordance with

the practices in effect for the election of such officials prior to the acceptance of this act. Any of said officials holding office at the time of the acceptance of this act shall serve out his elected term.

ARTICLE 19 – Non-Binding Ballot Question Regarding Adoption of an Open Checkbook System

Requested By: Citizen Petition – Phil Goguen, et al

To see if the town will vote pursuant to General Laws Chapter 53, section 18A, to direct the town clerk to place on the May 15, 2018 town election ballot for consideration by voters the following non-binding question:

“Do you favor adoption by the town of Ipswich of an Open Checkbook payment and spending summary system to provide ‘read only’ public access of data consisting of town payments and expenditures information on the town’s official computer website?”

ARTICLE 20 – Non-Binding Ballot Question Regarding the town of Ipswich Conducting Quarterly Forensic Audits

Requested By: Citizen Petition – Phil Goguen, et al

To see if the town will vote pursuant to General Laws Chapter 53, section 18S, to direct the town clerk to place on the May 15, 2018 town election ballot for consideration by voters the following non-binding question:

“Do you favor adoption by the town of Ipswich of an amendment to the town’s by laws to require that a quarterly forensic audit be required and conducted of the town’s accounts and accounting practices?”

ARTICLE 21 – Non-Binding Ballot Question Regarding Adoption of Term Limits for Elected Town Officials

Requested By: Citizen Petition – Phil Goguen, et al

To see if the town will vote pursuant to General Laws Chapter 53, section 18A, to direct the town clerk to place on the May 15, 2018 town election ballot for consideration by voters the following non-binding question:

“Do you favor adoption by the town of Ipswich of an amendment to the town’s charter and by laws which would require that elected town officials shall be limited in the number of consecutive terms they may serve in office?”

ARTICLE 22 – Non-Binding Ballot Question Regarding Use by the town of Ipswich of Inventory Control Software

Requested By: Citizen Petition – Phil Goguen, et al

To see if the town will vote pursuant to General Laws Chapter 53, section 18A, to direct the town clerk to place on the May 15, 2018 town election ballot for consideration by votes the following non-binding question:

“Do you favor adoption by the town of Ipswich of inventory control software to be added to and used as part of the town’s electronic data system to control and manage the acquisition and disposal of all inventory procured or disposed by the town?”

Election of Officers

And you are also directed to notify said inhabitants, qualified to vote in the election of Town Officers, to meet at the YMCA Hall, County Road, on Tuesday, May 15, 2018, when the polls will be open from 7:00 a.m. to 8:00 p.m. to vote on one ballot for the following offices and questions:

Moderator, 1 seat, 1-year term; Board of Selectmen, 1 seat, 3-year term; School Committee, 2 seats, 3-year term; Housing Authority, 1 seat, 5-year term; Constable, 1 seat, 3-year term.

Question 1.

Shall the Town of Ipswich be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to pay the costs of a new consolidated elementary school to be constructed at the Paul F. Doyon Memorial School site, a 17.2 acre site located at 216 Linebrook Road in Ipswich to replace both the Winthrop Elementary School, currently located at 65 Central Street, and the Doyon Elementary School, including the payment of all costs incidental or related thereto?

Yes _____ No _____

Question 2 (Non-binding Public Opinion Advisory Question)

Do you favor adoption by the town of Ipswich of an Open Checkbook payment and spending summary system to provide 'read only' public access of data consisting of town payments and expenditures information on the town's official computer website?

Yes _____ No _____

Question 3 (Non-binding Public Opinion Advisory Question)

Do you favor adoption by the town of Ipswich of an amendment to the town's charter and by laws which would require that elected town officials shall be limited in the number of consecutive terms they may serve in office?

Yes _____ No _____

Question 4 (Non-binding Public Opinion Advisory Question)

Do you favor adoption by the town of Ipswich of inventory control software to be added to and used as part of the town's electronic data system to control and manage the acquisition and disposal of all inventory procured or disposed by the town?

Yes _____ No _____

And you are directed to serve this Warrant by posting at least one attested copy in each precinct in the Town at least seven days prior to the time for holding said meeting in a newspaper published in, or having a general circulation in, the Town of Ipswich.

Given unto our hands this 7th day of April in the year of our Lord, Two Thousand Eighteen.

TOWN OF IPSWICH
BOARD OF SELECTMEN








